

**REGULAR COUNCIL MEETING**  
**Tuesday, April 26, 2022, 7:00pm**

**This is a Hybrid Meeting (In-person and Virtual)**  
**Council Chambers City Hall**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/84252117452?pwd=bnlYa2VpYU1ESWxJZDd3T3BkWEFKOT09>

**Meeting ID: 842 5211 7452**

**Passcode: 502351**

**One tap mobile**

**929-205-6099**

<b>Page No.</b>	<b>Agenda</b>
	1. Call to Order – 7:00 pm
	2. Adjustments to the Agenda
	3. Visitors and Communications
	4. Consent Agenda
6	A. Approval of Minutes of the Regular City Council Meeting April 12, 2022
11	B. Approval of City Warrants from Week of Wednesday, April 27, 2022
19	C. Clerk’s Office Licenses and Permits
20	D. Approval Final Coin Drop Request for 2022
22	E. Authorize Manager to Execute the Police Dept. FFY2021 Violence Against Women STC (Services-Training-Officers-Prosecutors) Grant Agreement for SFY22
48	F. Authorization to Apply for 2022 ICJR (Improving Criminal Justice Response) – Circle Grant
	5. City Clerk & Treasurer Report
61	6. Liquor Control Board
	7. City Manager’s Report
	8. Unfinished Business
	A. Americans with Disabilities Committee Appointment (1 vacancy) (Mayor)
77	i. Brian Perkins
	9. New Business
	A. Homelessness Task Force Appointment (1 vacancy) (Mayor)
78	i. Dr. Steve Finner
79	B. Lucas J. Herring Green Up Day (Mayor)
60	C. Consideration of Barre Opera House City Hall Exterior Conceptual Lighting Proposal (Dan Case)
	D. Zero Emissions Municipal Vehicles (Dave Roberts, VEIC)
66	E. 3 <sup>rd</sup> Quarter FY22 Financial Report (Finance Director)
	F. Annual Adoption of the Local Emergency Management Plan (Chief Brent)
79	G. Resolution 2022-05: A Resolution in Support of Youth Engagement, Service & Student Art : Barre City (Mayor)
80	H. Ratify Council Letter of Support for Representative Welch Auditorium Earmark Request
	10. Upcoming Business
	11. Round Table
	12. Executive Session
	A. Litigation
	13. Adjourn

Steven E. Mackenzie, P.E., City Manager

*The portion of this meeting starting at 7:00 pm will be taped for re-broadcast on Channel 194 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon  
CVTV Link for meetings online – [cvtv723.org/](http://cvtv723.org/)*

**OTHER MEETINGS AND EVENTS**

**Check the City Website for Meeting Warnings, Agendas, Meeting Location and Log-in Instructions.**

**Monday, April 25**

ADA Committee, 3pm, Virtual Only

**Thursday, April 28**

Planning Commission, 5:30pm, Virtual Only

### Ground Rules for Interaction with Each Other, Staff, and the General Public

- Rules may be reviewed periodically
- Practice Mutual Respect
  - Assume Good Intent and Explain Impact
  - Ask Clarifying Questions
  - If off course, interrupt and redirect
- Think, then A.C.T.
  - Alternatives – Identify All Choices
  - Consequences – Project Outcomes
  - Tell Your Story – Prepare Your Defense
- Ethics checks
  - Is it legal?
  - Is it in scope (Charter, Ordinance, Policy)?
  - Is it balanced?
- “ELMO” – Enough, Let’s Move On
  - Honor Time Limits
  - Be attentive, not repetitive
- Be open minded to different solutions or ideas
  - Remarks must be relevant and appropriate to the discussion; stay on subject.
  - Don’t leave with “silent disagreement”
  - Decisions agreed on by consensus when possible, majority when necessary
  - All decisions of Council are final
- No blame
  - Articulate Expectations of each other
  - We all deeply care about the City in our own way
  - Debate issues, not personalities
- Electronics
  - No texting/email/or videogames during the meeting



# *City of Barre, Vermont*

*“Granite Center of the World”*

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City Manager

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## MEMO

**TO:** City Council  
**FR:** The Manager  
**DATE:** 04/24/22  
**SUBJECT:** Packet Memo re: 04/26/22 Council Mtg Agenda Items

### **Councilors:**

The following notes apply to the subject Agenda, as published, and related packet support materials for the Subject Council Meeting.

**General:** No notes

**Special Session:** None

**Adjustments to the Agenda:** None

**Communications:** No Notes

**Consent Agenda:** No Notes

**Unfinished Business:** No notes

### **New Business:**

#### **Item 9.F: Annual Adoption of the Local Emergency Management Plan**

AS has been done previously, this rather length Document, has been sent as a separate attachment to facilitate ease of Councilor review of both the Council Packet and the separate LEMP.

#### **Item 9.H: Ratify Council Letter of Support for Representative Welch Auditorium Earmark Request:**

I trust Councilors will recall I advised in my April 12<sup>th</sup> Manager’s Report that I provided notice\* (see below) that staff, working with Cody Morison (BADC) as Request Manager, were working under a short repose deadline to submit candidate projects for both the current Sanders and Welch Earmark funding cycles (Welch Submission Deadline: 4/18).

In working with Cody, and in an effort to submit as responsive and competitive application as possible, I took the liberty, as your City Manager, to prepare what I consider to be a perfunctory Letter of Support *on behalf of the Council*. (Copy in the Council Packet). At the first opportunity since the 18<sup>th</sup>, I have placed this on the 4/26 Council Agenda for both awareness and ratification

*\*("...we will submit a third request for substantial improvements to the auditorium, which as you know was used as a State Mass Casualty and Vaccination Site during the COVID epidemic. Auditorium Improvements being requested for funding are: a new HVAC/Air Conditioning system, a new boiler to replace the current end-of-life boiler, CVTV Audio/Visual (Public Access) upgrade, and replacement of the existing electric panel and service.*

*We just learned the submission deadline for **Representative Welch's** Spending Request is sooner (March 19<sup>th</sup>). Again, based on Cody's outreach to Representative Welch's office, we will submit the Auditorium projects request."*

**Executive Session:** Litigation (As requested by the Mayor)

**Attachments:** None

To be approved at 04/26/2022 Barre City Council Meeting

**Regular Meeting of the Barre City Council  
Held April 12, 2022**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 7:00 PM at Barre City Hall. In attendance were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were Manager Steve Mackenzie, Finance Director Dawn Monahan, Fire Chief Doug Brent, Deputy Fire Chief Joe Aldsworth, Police Chief Braedon Vail, Deputy Police Chief Larry Eastman, Public Works Director Bill Ahearn, Human Resources Director Rikk Taft, and Clerk/Treasurer Carol Dawes.

**Absent:** NONE

**Adjustments to the Agenda:**

- Unfinished business item A will be moved to later in the meeting, once Public Works Director Bill Ahearn arrives from attending the Barre Town selectboard meeting.
- New item C is deleted, as there are no vacancies on the Police Advisory Committee.
- Re: new business item A – there are no limits on the number of seats on the Transportation Advisory Committee.
- Move unfinished business item B and consolidate it with strategic planning new business item G.
- Add personnel to executive session.
- Get a legal overview of local cannabis control boards, and add to future agenda for Council discussion.

**Visitors and Communications – NONE**

**Approval of Consent Agenda:**

Council approved the following consent agenda items as adjusted on motion of Councilor Lauzon, seconded by Councilor Waszazak. **Motion carried.**

- A. Approval of Minutes:
  - i. Regular meeting of April 5, 2022
- B. City Warrants as presented:
  1. Approval of Week 2022-15, dated April 13, 2022:
    - i. Accounts Payable: \$293,347.26
    - ii. Payroll (gross): \$125,044.23
- C. 2022 Licenses & Permits:
  1. Entertainment Licenses:
    - i. Quarry Kitchen & Spirits, 210 N. Main Street, annual license
- D. Authorize Manager Execution of Accu-Data Workforce Solutions HR/Payroll Contract. [Moved to new business.]
- E. Approval of Bond Documents & Resolution #2022-03 for Revolving Loan Funds for N. Main Pump Station.
- F. Ratifications of Council Resolution #2022-03 re: Senate Action on H.444 (Barre City Charter Changes)
- G. Ratification of Manager's Execution of Re-Appraisal Contract with New England Municipal Consultants.
- H. Resignation of Reverend Carl VanOsdall from the Cow Pasture Committee.
- I. Standard Allocation Method of Revenue Replacement for ARPA. [Moved to new business.]
- J. Resignation of Steve Micheli from the Central Vermont Solid Waste District of Supervisors.

**City Clerk & Treasurer Report –**

To be approved at 04/26/2022 Barre City Council Meeting

Clerk/Treasurer Dawes reported on the following:

- The new Central Vermont Career Center School District will hold its organizational meeting on May 9<sup>th</sup> at Spaulding High School. The Clerk will be advocating for the board to change the articles of agreement to remove the requirement that ballots be commingled. Other clerks from the member towns are expected to join in making the request.

**Liquor Control Board** – Clerk Dawes noted a number of the licenses up for consideration this evening are waiting for approval by the Fire and/or Police Departments, however, with no Council meeting next week, the Clerk is asking for approval of the entire list contingent upon the establishments receiving the appropriate department approvals before being submitted to the Division of Liquor Control.

Council approved the following liquor license renewals, contingent upon them receiving required department approvals, on motion of Councilor Waszazak, seconded by Councilor Cambel. **Motion carried with Councilor Boutin abstaining.**

Establishment	Address	License class
American Legion Post #10	320 N. Main Street	1 <sup>st</sup> , 3 <sup>rd</sup> & outside consumption
Asian Gourmet	276 N. Main Street	1 <sup>st</sup> , 3 <sup>rd</sup> & outside consumption
Cornerstone Pub & Kitchen	47 N. Main Street	1 <sup>st</sup> & 3 <sup>rd</sup>
Jerry's Sports Tavern	30 Summer Street	1 <sup>st</sup> & 3 <sup>rd</sup>
Ladder 1 Grill	8 S. Main Street	1 <sup>st</sup> , 3 <sup>rd</sup> & outside consumption
The Meltdown	83 Washington Street	1 <sup>st</sup> & outside consumption
Mr. Z's	379 N. Main Street	1 <sup>st</sup>
Morse Block Deli	260 N. Main Street	1 <sup>st</sup>
Mulligan's	9 Maple Avenue	1 <sup>st</sup> , 3 <sup>rd</sup> & outside consumption
Pearl Street Pizza	159 N. Main Street	1 <sup>st</sup> & 3 <sup>rd</sup>
Quarry Kitchen & Spirits	210 N. Main Street	1 <sup>st</sup> , 3 <sup>rd</sup> & outside consumption
Beverage Baron	411 N. Main Street	2 <sup>nd</sup>
Champlain Farms	15 S. Main Street	2 <sup>nd</sup>
Cumberland Farms (2 locations)	524 N. Main & 132 S. Main	2 <sup>nd</sup>
Dollar General (2 locations)	540 N. Main & 74 S. Main	2 <sup>nd</sup>
Forget-me-not Flowers & Gifts	214 N. Main Street	2 <sup>nd</sup>
Jiffy Mart	350 N. Main Street	2 <sup>nd</sup>
North End Deli Mart	375 N. Main Street	2 <sup>nd</sup>
Quality Market	155 Washington Street	2 <sup>nd</sup>
Roscini (dba AR Market)	159 N. Main Street	2 <sup>nd</sup>
Walgreen's	355 N. Main Street	2 <sup>nd</sup>

### City Manager's Report –

Manager Mackenzie added the following announcements to his written report:

- Reviewed the Green Up Day schedule, and noted the City will provide a roll-off dumpster behind City Hall over the GUD weekend.
- The City is making arrangements again this year for residents to use the Barre Town stump dump for yard debris drop off. The schedule will be published when finalized.
- City is holding a tire drop off, bulky trash drop off, and fall yard waste pick-up later in the year.

### Unfinished Business –

#### B) Update on Next Steps for Council's Strategic Planning Process & Contract.

Moved to and consolidated with new business item G.

### New Business –

#### A) Transportation Advisory Committee Appointment (1 vacancy).

- i. Ericka Reil

To be approved at 04/26/2022 Barre City Council Meeting

ii. **Tina Routhier**

It was noted again that there is no limit to the size of the committee, so no limit on the number of vacancies to be filled. Ericka Reil and Tina Routhier both shared their interest in and expertise around the Transportation Advisory Committee. Council approved both appointments on motion of Councilor Stockwell, seconded by Councilor Cambel. **Motion carried.**

**B) Americans with Disabilities Appointment (1 vacancy).**

i. **Brian Perkins**

Resident Bernadette Rose spoke on behalf of Brian Perkins, noting Mr. Perkins is experiencing internet connection issues this evening. This appointment interview will be reschedule to the April 26<sup>th</sup> meeting.

**C) Police Advisory Committee Appointment (2 vacancies).**

i. **Michael Milo**

It was noted under adjustments to the agenda that there are no vacancies on the PAC. Manager Mackenzie is sharing other volunteer opportunities with Mr. Milo.

**D) Civic Center Committee Request to Expand to 9 Members.**

Civic Center Committee chair Charlie Atwood said the committee currently has 7 members, and they would like to expand to 9 members. They have a couple people in mind who will go through the application and interview process. Council approved the expansion in the number of committee members on motion of Councilor Lauzon, seconded by Councilor Boutin. **Motion carried.**

**E) Update on Twin Cities EMS Teams Communications Project.**

Manager Mackenzie said a team of Barre City and Montpelier public safety officials and city managers have been meeting since 2019 to review communications-related capital needs, and possible funding sources. Barre City Fire Chief Doug Brent said there are similarities between the two communities and their dispatch centers, and both need replacement radio systems and dispatch consoles. The state police have been providing free dispatching services to many smaller Vermont communities, but will be moving away from providing those free services over the next 36-48 months. It is anticipated Barre City and Montpelier will be called upon to contract with some additional smaller towns to provide dispatch services. Chief Brent said the legislature is working on identifying funding available to dispatch centers to help them upgrade and be ready to accommodate the expanded service areas. The Twin Cities group is seeking \$3.2 million in state funds to make the necessary system replacements and upgrades. The Chief said this same report will be presented to Montpelier City Council at their meeting tomorrow night.

There was discussion on seeking federal funding, how the communications upgrades tie into the Televate report commissioned by the Central Vermont Public Safety Authority (CVPSA), revenues from contracted services helping offset operational costs, economies of scale, improvements in efficiency, and operational changes. CVPSA board chair Dona Bate said replacement the radio system is needed now, as the equipment is fragile and destined to fail.

Montpelier resident Steve Whitaker said there are problems with governance in CVPSA, and there have been some misstatements made at the communications committee meetings. Mr. Whitaker said public safety needs both LMR and broadband communications access, but only LMR is being considered. He recommended the cities receive expert advice, and said the economics aren't sustainable. Montpelier City Manager Bill Fraser said CVPSA presented regional communications plans to both City Councils, but the Councils weren't interested in pursuing the plan through CVPSA. Mr. Fraser said the communications systems can be expanded to include broadband when that service is available throughout the service area.

Council acknowledged receipt of the update and support of the direction in which the team is moving on motion of Councilor Lauzon, seconded by Councilor Stockwell. **Motion carried.**



To be approved at 04/26/2022 Barre City Council Meeting

**F) Background Discussion on Acquisition, Funding, & Policy of Police Body &/or Cruiser Cameras.**

Police Chief Braedon Vail said he is seeking approval to apply for a grant that would help fund body cameras for all officers. The Chief said cameras will enhance safety and public interactions with the department, and the Bureau of Justice grant opportunity would provide partial funding during the first three years of the five-year lease agreement. Cameras are available through the same vendor that provides the City with Tasers, and a joint contract would provide an opportunity to negotiate better pricing. The estimated annual cost for the cameras is \$39,000, with the grant covering \$14,000/year for the first three years.

There was discussion on policy implications, cruiser cameras, support from the Police Advisory Committee, what capital purchases would be deferred if the body cameras were purchased, costs associated with storing the videos, more details about funding sources. Chief Vail said the state has mandated policy language for use of body cameras. Manager Mackenzie said this will be on the April 26<sup>th</sup> agenda for further discussion. Mayor Hemmerick said he would like more information about the impact on the capital plan before supporting applying for the grant.

Council approved applying for the grant on motion of Councilor Lauzon, seconded by Councilor Waszazak. **Motion carried with Mayor Hemmerick voting against.**

**A) Update on Barre Town's Decision on W/WW cost-share for ARPA funded dispatch equipment.**

Public Works Director Bill Ahearn said he just came from the Barre Town selectboard meeting where they voted to allocate \$12,180 of ARPA funds as cost-sharing towards the water/wastewater dispatch equipment upgrades. Mr. Ahearn said there was a robust discussion at the meeting about fee charges made by the City to the Town and its residents for providing water and wastewater services. It was noted there is a need to have a discussion with the Town about the current agreement and pricing. Councilors thanked Barre Town for sharing in the cost of the equipment upgrades that serve both communities.

**Consent agenda item D) Authorize Manager Execution of Accu-Data Workforce Solutions HR/Payroll Contract.**

Finance Director Dawn Monahan said the City will get a refund from the previous contractor, which will be applied to this contract. Funds have already been included in the FY22 and FY23 budgets. There will be a small savings in FY23. Council authorized the Manager to execute the contract on motion of Councilor Stockwell, seconded by Councilor Waszazak. **Motion carried.**

**Consent agenda item I) Standard Allocation Method of Revenue Replacement for ARPA.**

It was noted the federal ARPA guidelines allow the City to allocate up to \$10 million of ARPA funds towards lost revenue replacement. This would allow the City greater flexibility in use of the funds, and greatly simplify reporting requirements. Council approved applying the standard allocation method of revenue replacement to the City's ARPA funds on motion of Councilor Boutin, seconded by Councilor Waszazak. **Motion carried.**

**G) City Councilor Appointments to Strategic Planning Design Team (3 vacancies).**

**N.B. This also includes unfinished business item B. Update on Next Steps for Council's Strategic Planning Process & Contract.**

Manager Mackenzie reviewed the strategic planning timeline, and said the City needs to name a joint staff/council design team to work out the details with the consultant. Staff members who will serve on the design team are Manager Mackenzie, Public Works Director Bill Ahearn, Planning Director Janet Shatney, and Clerk Carol Dawes. Councilors Derring, Cambel, and Stockwell volunteered to be named to the design team. Council approved their appointments on motion of Councilor Waszazak, seconded by Councilor Lauzon. **Motion carried.**

To be approved at 04/26/2022 Barre City Council Meeting

### **Upcoming Business –**

Mayor Hemmerick reviewed upcoming Council agenda items including:

- Green Up Day activities.
- Third quarter budget update.
- Zero emissions municipal vehicles.
- Local cannabis control board.
- Re-allocation of former Mayor Herring's VLCT board stipend, was donated to the City.
- Application to display the large American flag over N. Main Street for Memorial Day.

### **Round Table –**

Councilor Lauzon reminded people to file their income taxes or an extension by April 18<sup>th</sup>.

Councilor Stockwell said she attended an All In For Barre housing committee meeting, and was impressed by their work.

Councilor Waszazak said he attended the going away event for Rev. Carl Hinton-VanOsdall, and noted Rev. VanOsdall's community service over the years.

Councilor Deering said he's excited about this weekend's ribbon cutting at Made in Brazil, the new Brazilian restaurant on N. Main Street.

### **Executive Session –**

Councilor Lauzon made the motion to find that premature general public knowledge of property negotiations and personnel would clearly place the City of Barre at a substantial disadvantage should the discussion be public. The motion was seconded by Councilor Stockwell. **Motion carried.**

Council went into executive session at 9:26 PM to discuss property negotiations and personnel under the provisions of 1 VSA § 313 on motion of Councilor Lauzon, seconded by Councilor Waszazak. Manager Mackenzie and Public Works Director Bill Ahearn were invited into the executive session. **Motion carried.**

Council came out of executive session at 10:37 PM on motion of Councilor Waszazak, seconded by Councilor Lauzon. **Motion carried.**

There was no action taken.

The meeting adjourned at 10:37 PM on motion of Councilor Lauzon, seconded by Councilor Waszazak. **Motion carried.**

The meeting was recorded on the video meeting platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

By check number for check acct 01(GENERAL FUND) and check dates 04/27/22 thru 04/27/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
01157 ADS-CUSTOMER SUPPORT (43671)							
	70021196	ADS Svc Level Agreemnt	001-6050-210.0310	COMPUTER ACCESS - PD	0.00	5,037.79	144993
	70021196	ADS Svc Level Agreemnt	001-6055-210.0310	COMPUTER ACCESS - PD	0.00	3,358.53	144993
					-----	-----	
					0.00	8,396.32	
01150 AIRGAS USA LLC							
	9124595614	Ginding wheels	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	35.50	144994
	9124747293	Cut off whls Cutting whl	002-8200-340.0941	EQUIPMENT - SAFETY	0.00	89.37	144994
					-----	-----	
					0.00	124.87	
01136 ALLEGIANCE TRUCKS							
	X40101392201	Tensioner assy fan	001-8050-320.0743	TRUCK MAINT - STS	0.00	419.70	144995
01215 ALLEGIANCE TRUCKS JERICHO							
	X12200567501	Vribbed fan belt 10 pk	001-8050-320.0743	TRUCK MAINT - STS	0.00	42.16	144996
	X12200613101	Reman High press pump kit	001-8050-320.0743	TRUCK MAINT - STS	0.00	2,237.81	144996
					-----	-----	
					0.00	2,279.97	
01060 AMAZON CAPITAL SERVICES							
	1C6KN3LT3GJG	2 tone bike patrol shirts	001-6045-340.0940	CLOTHING	0.00	119.94	144997
23018 AUBUCHON HARDWARE							
	495955	master key blank	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	15.70	144998
	496060	Level ibeam 24"	002-8220-350.1060	SMALL TOOLS	0.00	13.49	144998
	496118A	Recip saw blade	001-8050-350.1060	SMALL TOOLS	0.00	21.59	144998
	496201A	caster plate med 1-5/8	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	12.58	144998
	496257	Fibergls step ladder	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	79.99	144998
	496299	SS Clamp Ubolt	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	4.03	144998
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					0.00	147.38	
01209 AVENU INSIGHTS & ANALYTICS							
	INVB-034565	annual micorfilm storage	001-5070-220.0417	RECORDING OF RECORDS	0.00	334.40	144999
	INVB-034991	Image to film 2/1-2/28/22	001-5070-220.0417	RECORDING OF RECORDS	0.00	28.50	144999
					-----	-----	
					0.00	362.90	
02047 BARRE ELECTRIC & LIGHTING SUPPLY I							
	336194	6" U-bent 32W	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	216.92	145000
02479 BATTERIES PLUS BULBS							
	P50209985	12V batteries	001-6055-350.1053	OFFICES SUPPLIES/EQUIPMEN	0.00	88.40	145001
02293 BCBSVT							
	140001505	monthly premium	001-2000-240.0008	HEALTH PAYABLE	0.00	7,761.73	145002
	140001505	monthly premium	001-9020-110.0151	HEALTH INSURANCE	0.00	78,316.06	145002

By check number for check acct 01 (GENERAL FUND) and check dates 04/27/22 thru 04/27/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	140001505	monthly premium	002-8200-110.0151	BLUE CROSS/BLUE SHIELD	0.00	9,328.14	145002
	140001505	monthly premium	002-8220-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,409.82	145002
	140001505	monthly premium	003-8300-110.0151	BLUE CROSS/BLUE SHIELD	0.00	4,573.36	145002
	140001505	monthly premium	003-8330-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,274.06	145002
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					0.00	105,663.17	
<b>02193 BEN'S UNIFORMS</b>							
	102306	Shirts	001-6050-340.0940	CLOTHING	0.00	443.00	145003
	102372	Apex pants	001-6050-340.0940	CLOTHING	0.00	275.00	145003
					-----		
					0.00	718.00	
<b>02188 BULLARD DON A</b>							
	2522873	Boot reimbursement	001-8500-340.0943	FOOTWARE	0.00	230.00	145004
<b>02055 BURLINGTON COMMUNICATIONS SERVICE</b>							
	BES10204	Battery and Belt Clip	001-6040-320.0724	RADIO MAINT	0.00	108.00	145005
	BES10205	Batter Belt clip	001-6040-320.0724	RADIO MAINT	0.00	108.00	145005
	CR1414	Credit belt clip battery	001-6040-320.0724	RADIO MAINT	0.00	-108.00	145005
					-----		
					0.00	108.00	
<b>03276 CARROLL CONCRETE</b>							
	409754	3'x3'x1.5' blocks	002-8200-320.0752	HYDRANTS MAINT	0.00	270.00	145006
<b>03277 CHARTER COMMUNICATIONS</b>							
	025972104192	internet service	001-7020-200.0217	IT	0.00	149.98	145007
<b>04071 DEAD RIVER CO</b>							
	71125	135 N Main St	001-7015-330.0831	WHEELLOCK BLDG FUEL	0.00	460.97	145008
	79983	69 Treatment Plant Dr	003-8330-330.0825	FUEL OIL	0.00	1,562.25	145008
	79984	69 Treatment Plant Dr	003-8330-330.0825	FUEL OIL	0.00	323.19	145008
	79985	6 Burnham St	001-8050-330.0829	FUEL OIL - GARAGE	0.00	330.24	145008
	79991	6 N Main St	001-6043-330.0833	FUEL OIL	0.00	1,747.65	145008
					-----		
					0.00	4,424.30	
<b>04095 DUFRESNE GROUP</b>							
	16446	Engineering svcs Northend	003-8430-400.1401	NE PUMP STA RLF	0.00	2,775.00	145009
<b>05040 EAST COAST SIGNALS</b>							
	6985-201972	Svc Call broken signal	001-6070-200.0211	TRAFFIC LIGHT MAINTENANCE	0.00	1,530.00	145010
	6987-201972	6/2021 Traf signl mainten	001-6070-200.0211	TRAFFIC LIGHT MAINTENANCE	0.00	14,305.00	145010
	6988-201972	Jan 22 traf sgal maintenc	001-6070-200.0211	TRAFFIC LIGHT MAINTENANCE	0.00	830.00	145010
					-----		
					0.00	16,665.00	
<b>05059 ENDYNE INC</b>							
	405942	Colif package	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	100.00	145011

By check number for check acct 01 (GENERAL FUND) and check dates 04/27/22 thru 04/27/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
05030	ESMI OF NEW YORK LLC						
	428709	4/3-4/9/22 biosolids	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	9,347.13	145012
05007	EVERETT J PRESCOTT INC						
	5960360	5/8x3/4 SRII ECR 100F	002-8200-320.0753	METER MAINT	0.00	3,970.56	145013
	5999121	12 flex coupling	001-8050-350.1064	SUPPLIES - SS	0.00	76.23	145013
	6001213	8 handtite wing nut plug	003-8300-320.0750	MAIN LINE MAINT	0.00	48.07	145013
	6001266	8 FST Pipe Ductile	002-8200-320.0750	MAIN LINE MAINT	0.00	6,720.64	145013
	6001946	8 flex cplg 4x100 sfty fn	003-8300-320.0750	MAIN LINE MAINT	0.00	316.50	145013
	6002457	5/8 SRII ECR MTR	002-8200-320.0753	METER MAINT	0.00	171.98	145013
					0.00	11,303.98	
06009	F W WEBB CO						
	75715751	elbows adapters pipe	003-8330-320.0740	EQUIPMENT MAINT	0.00	65.43	145014
	75717848	pipe fittings	003-8330-320.0740	EQUIPMENT MAINT	0.00	688.17	145014
	75722428	pipe elbows adapters	003-8330-320.0740	EQUIPMENT MAINT	0.00	134.42	145014
					0.00	888.02	
06890	FERGUSON ENTERPRISES LLC #3326						
	1082251	2x1000 ug det srm drn grn	001-8050-350.1064	SUPPLIES - SS	0.00	76.98	145015
	1082251	2x1000 ug det srm drn grn	002-8200-320.0750	MAIN LINE MAINT	0.00	76.97	145015
	1082251	2x1000 ug det srm drn grn	003-8300-320.0750	MAIN LINE MAINT	0.00	76.97	145015
					0.00	230.92	
07016	GALLS LLC						
	020664631	defense spray	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	258.48	145016
07006	GREEN MT POWER CORP						
	04052022	S Main St/Parkside Terr	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	93.90	145017
	04072022A	Hill St/Washington St	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	120.39	145017
	04112022	164 Reservoir Rd	002-8220-200.0210	ELECTRICITY	0.00	100.80	145017
	04112022A	Nelson St	002-8200-200.0203	ELECTRICITY-NELSON PV	0.00	74.22	145017
	04112022B	Currier Park	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	22.49	145017
	04132022	Main St historic lights	001-6060-200.0210	ELECTRICITY	0.00	429.31	145017
	0462022	Hill St/Ayer St	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	101.06	145017
					0.00	942.17	
07008	GUYS REPAIR SHOP LLC						
	36753	carb & gasket	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	82.70	145018
08061	HASKINS DELNAR & KRISTIN						
	02273-041122	delinq water/sewer	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	24.26	145019
09021	IRVING ENERGY						
	520013	propane	001-7030-330.0836	PROPANE	0.00	121.93	145020

By check number for check acct 01 (GENERAL FUND) and check dates 04/27/22 thru 04/27/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	520405	Propane	001-7030-330.0836	PROPANE	0.00	204.64	145020
	530892	Propane	001-8500-330.0828	FUEL OIL - OFFICE	0.00	78.83	145020
	730877	Propane	001-7035-330.0836	PROPANE	0.00	406.86	145020
					-----		
					0.00	812.26	
10090	JOHN THOMPSON'S GOLF CARTS						
	7690	Trojan batteries	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	650.00	145021
11024	KEMIRA WATER SOLUTIONS INC						
	9017745410	Sodium aluminate solution	003-8330-360.1148	SODIUM ALUMINATE	0.00	10,614.48	145022
10061	KIMBALL MIDWEST						
	9805851	shrnk tube absorbent	001-8050-350.1061	SUPPLIES - GARAGE	0.00	654.08	145023
13120	MACHIA DELPHIA						
	04072022	Boot reimbursement	001-6045-340.0943	FOOTWARE	0.00	134.00	145024
13898	MCGEE FORD OF MONTPELIER						
	245923	Alignment Steering rack	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	3,390.89	145025
14017	NATIONAL FRATERNAL ORDER OF POLICE						
	PR-04/06/22	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	330.84	145026
	PR-04/13/22	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	330.84	145026
	PR-04/20/22	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	330.84	145026
					-----		
					0.00	992.52	
14148	NEACP INC						
	5014-22	Annual dues	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	100.00	145027
14016	NELSON ACE HARDWARE						
	260768	UPS Shipping	001-6045-350.1055	METER SUPPLIES	0.00	37.35	145028
	260861	Gorilla epoxy	001-6045-350.1055	METER SUPPLIES	0.00	12.78	145028
	260972	Single sided key cut	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	3.39	145028
	260999	UPS Shipping	001-6045-350.1055	METER SUPPLIES	0.00	21.27	145028
					-----		
					0.00	74.79	
14078	NEW ENGLAND AIR SYSTEMS LLC						
	182536	repair furnace WWTP	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	394.00	145029
14134	NORTHEAST DELTA DENTAL						
	05012022	monthly premium	001-9020-110.0153	DENTAL INSURANCE	0.00	2,675.51	145030
	05012022	monthly premium	001-9020-110.0153	DENTAL INSURANCE	0.00	33.22	145030
	05012022	monthly premium	002-8200-110.0153	DENTAL INS	0.00	166.90	145030
	05012022	monthly premium	002-8220-110.0153	DENTAL INS	0.00	106.86	145030
	05012022	monthly premium	003-8300-110.0153	DENTAL INSURANCE	0.00	167.24	145030
	05012022	monthly premium	003-8330-110.0153	DENTAL INSURANCE	0.00	106.86	145030

By check number for check acct 01 (GENERAL FUND) and check dates 04/27/22 thru 04/27/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	05012022	monthly premium	001-2000-240.0018	DENTAL PAYABLE	0.00	2,689.24	145030
					0.00	5,945.83	
14089 NORTHFIELD SAVINGS BANK							
	03282022	J Fleury HSA	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	1,687.50	145031
14164 NOVUS MORRISON SOLAR LLC							
	197	estimated monthly output	001-6043-200.0212	CITY HALL BM SOLAR PROJ	0.00	611.44	145032
	197	estimated monthly output	001-7020-200.0212	AUD BM SOLAR PROJECT	0.00	1,454.27	145032
	197	estimated monthly output	001-7030-200.0212	BOR BM SOLAR PROJECT	0.00	2,182.00	145032
	197	estimated monthly output	001-7035-200.0212	PSB BM SOLAR PROJECT	0.00	1,377.53	145032
	197	estimated monthly output	003-8330-200.0212	WWTP BM SOLAR PROJ	0.00	6,363.76	145032
					0.00	11,989.00	
18148 R K MILES							
	29056/7	8"x10' galv drip edge	001-8050-350.1065	SUPPLIES - STS	0.00	19.34	145033
	29058/7	vinyl fascia trim	001-8050-350.1065	SUPPLIES - STS	0.00	24.66	145033
	29058/7CR	8"x10' Galv Drip Edge	001-8050-350.1065	SUPPLIES - STS	0.00	-19.34	145033
	29192/7	Spray foam Plywood	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	71.04	145033
					0.00	95.70	
18004 REYNOLDS & SON INC							
	3406065	Air filters	003-8330-320.0740	EQUIPMENT MAINT	0.00	254.93	145034
18208 ROUTE 2 AUTO							
	2630	Oil chg, ck ovr inspectio	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	145.95	145035
19418 SANEL NAPA - BARRE							
	360537	brake pads/rotors	001-6040-320.0720	CAR/TRUCK MAINT	0.00	239.98	145036
	360598	Exhst Convtr Resonator	001-6040-320.0720	CAR/TRUCK MAINT	0.00	907.28	145036
	360611	sprk plug rethreadr	001-8050-350.1061	SUPPLIES - GARAGE	0.00	10.29	145036
	360639	Total eclipse rear left	001-6040-320.0720	CAR/TRUCK MAINT	0.00	225.18	145036
	360663	Core deposit	001-6040-320.0720	CAR/TRUCK MAINT	0.00	-64.20	145036
	360852	Air filters	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	77.98	145036
					0.00	1,396.51	
19020 SMITH & WARREN							
	B085432	Seal, pin/catch, letters	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	578.19	145037
19137 TAFT RIKK							
	RTZIP2	Zip recruiter Mngr search	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	299.00	145038
20097 TD BANK							
	PR-04/06/22	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	300.00	145039
	PR-04/13/22	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	300.00	145039

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	PR-04/20/22	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	300.00	145039
					0.00	900.00	
20140	TEYMOUR & CHERI JAMLI & NANCY RAND						
	02894	Delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	6.77	145040
20133	TIME WARNER CABLE						
	159701040122	internet video svc	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	291.47	145041
20002	TIMES ARGUS ASSOC INC						
	300163795	Welcome Poillice Chief	001-5010-230.0510	ADVERTISING/PRINTING	0.00	176.82	145042
	300164579	multiple openings	001-5010-230.0510	ADVERTISING/PRINTING	0.00	79.50	145042
	300164582	Council Agenda 4/5/22	001-5010-230.0510	ADVERTISING/PRINTING	0.00	301.99	145042
	300165888	CIP Plan Bid 4/15/22	001-5010-230.0510	ADVERTISING/PRINTING	0.00	104.00	145042
	300165890	Council Agenda 4/19/22	001-5010-230.0510	ADVERTISING/PRINTING	0.00	157.56	145042
					0.00	819.87	
20141	TROMBLY GEORGE JR & LAURIE						
	03497	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	5.51	145043
21002	UNIFIRST CORP						
	70122685	uniforms	003-8300-340.0940	CLOTHING	0.00	37.87	145044
	70122685	uniforms	003-8330-320.0743	TRUCK MAINT	0.00	12.66	145044
	70122685	uniforms	003-8330-340.0940	CLOTHING	0.00	72.52	145044
	70122690	uniforms	001-7020-340.0940	CLOTHING	0.00	32.91	145044
	70122690	uniforms	001-7030-340.0940	CLOTHING	0.00	59.41	145044
	70122690	uniforms	001-7035-340.0940	CLOTHING	0.00	25.26	145044
	70122690	uniforms	001-7015-340.0940	CLOTHING	0.00	12.03	145044
	70122690	uniforms	001-8500-340.0940	CLOTHING	0.00	24.39	145044
	70122692	uniforms	002-8220-340.0940	CLOTHING	0.00	79.85	145044
	70122693	uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	81.99	145044
	70122693	uniforms	001-8050-340.0940	CLOTHING	0.00	245.43	145044
	70122693	uniforms	002-8200-340.0940	CLOTHING	0.00	145.02	145044
	70122693	uniforms	003-8300-340.0940	CLOTHING	0.00	85.99	145044
					0.00	915.33	
21010	UNITED STEELWORKERS						
	PR-04/06/22	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	201.46	145046
	PR-04/13/22	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	204.44	145046
	PR-04/20/22	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	200.61	145046
					0.00	606.51	
21017	UNUM LIFE INS CO OF AMERICA						
	04152022	monthly premium	001-9020-110.0152	LIFE INSURANCE	0.00	43.41	145047
	04152022	monthly premium	001-9020-110.0152	LIFE INSURANCE	0.00	3,404.03	145047



04/22/22  
02:31 pm

4-26-2022 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-44

By check number for check acct 01 (GENERAL FUND) and check dates 04/27/22 thru 04/27/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	04152022	monthly premium	002-8200-110.0152	LIFE INS	0.00	134.67	145047
	04152022	monthly premium	002-8220-110.0152	LIFE INS	0.00	144.76	145047
	04152022	monthly premium	003-8300-110.0152	LIFE INSURANCE	0.00	132.67	145047
	04152022	monthly premium	003-8330-110.0152	LIFE INSURANCE	0.00	187.77	145047
	04152022	monthly premium	001-2000-240.0017	LIFE PAYABLE	0.00	2,160.82	145047
					-----		
					0.00	6,208.13	
22006 VLCT PACIF							
	INT020040122	PC Interm adjustment	001-9060-110.0162	PROPERTY & CASUALTY	0.00	357.00	145048
22095 VMERS DB							
	PR-04/06/22	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	12,340.23	145049
	PR-04/13/22	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	9,154.68	145049
	PR-04/20/22	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	9,570.18	145049
					-----		
					0.00	31,065.09	
22017 VRPA							
	02108	event registration	001-7050-220.0413	DUES/MEMBERSHIP FEES	0.00	45.00	145050
	02110	annual membrshp renewal	001-7050-220.0413	DUES/MEMBERSHIP FEES	0.00	90.00	145050
					-----		
					0.00	135.00	
23050 W B MASON CO INC							
	229042521	micro filter vacuum bags	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	75.40	145051
	229043471	liner for napkin receipt.	001-6043-350.1049	CUSTODIAL SUPPLIES	0.00	60.28	145051
					-----		
					0.00	135.68	

04/22/22  
02:31 pm

4-26-2022 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-44

By check number for check acct 01 (GENERAL FUND) and check dates 04/27/22 thru 04/27/22

Vendor								
PO	Invoice	Invoice	Account	Account	PO	Invoice		
Number	Number	Description	Number	Description	Amount	Amount	Check	

Report Total

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247,993.50  
=====

To the Treasurer of City of Barre, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*247,993.50  
Let this be your order for the payments of these amounts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Permit List to Council  
April 15, 2022 to April 22, 2022**

Planning, Permitting & Assessing Services  
6 N. Main Street, Suite 7 ~ Barre, VT 05641

Street #	Street Name	Permit#	Permit Type	Work Description	Issue Date	Owner Name
53	Maple Avenue	B22-000019	Building Permit	Demolition and removal of 2-unit vacant apartment building as ordered by the Owner.	04/19/2022	PennyMac Loan Services, LLC
31	Keith Avenue	E22-000035	Electrical Permit	EM-04870. Complete rewire of building for the Recovery Residence.	04/19/2022	Downstreet Housing and Community Development, Inc.
3	Stafford Street	E22-000036	Electrical Permit	EM-06461. Installation of a rooftop interconnect PV system.	04/19/2022	Lucas James & Abigail Rose LaBounty
15	Walnut Street	E22-000037	Electrical Permit	EM-07262. Installation of a 7.97kW AC roof-mounted solar PC system.	04/19/2022	Christopher & Erin Meiman
105	N Main Street	E22-000038	Electrical Permit	EM-06749. Wiring service for the temporary job construction trailer in the parking lot for the 2nd and 3rd floor renovations.	04/21/2022	Malone 210 College Street Properties, Inc.
42	Maple Avenue	F22-000005	Flood Hazard Area Permit	Demolition of Garage in rear of Property; Change of use from duplex to Triplex: First floor stays the same as a 1-unit; and second floor apartment divided into two 1-bedroom apartments. Approval from State Floodplain Manager received.	Issued 4/20/2022, effective 05/05/2022	Central Vermont Rentals, LLC
42	Maple Avenue	Z22-000012	Zoning Permit	Change of use from duplex to Triplex: First floor stays the same as a 1-unit; and second floor apartment divided into two 1-bedroom apartments.	Issued 4/20/2022, effective 05/05/2022	Central Vermont Rentals, LLC
38	Bailey Street	Z22-000013	Zoning Permit	Approval for an Accessory Dwelling Unit in space above detached garage.	Issued 4/20/2022, effective 05/05/2022	William Evans



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 04-26-22**

**Consent Item No.:**   D   **Discussion Item No.**          **Action Item No.**         

**AGENDA ITEM DESCRIPTION:**

*Approve Final Coin Drop Request*

**SUBJECT:**

*Same*

**SUBMITTING DEPARTMENT/PERSON:**

*Carol Dawes, clerk/treasurer*

**STAFF RECOMMENDATION:**

*Approve final coin drop request made since last approvals on April 5, 2022*

**STRATEGIC OUTCOME/PRIOR ACTION:** *Not applicable*

**EXPENDITURE REQUIRED:** *None*

**FUNDING SOURCE(S):** *Not applicable*

**LEGAL AUTHORITY/REQUIREMENTS:**

*BARRE CITY COIN DROP POLICY: It will be the policy of the City of Barre that all coin drop requests within our borders be approved by the City Council and the Barre City Police Department. This policy will also apply to any gift drop. The authority to regulate coin drops on town highways is in accordance with 23 V.S.A. Sec. 1056. The Barre City Council or Police Dept. has the right to deny permission if it feels that the coin or gift drop would create safety hazards or undue traffic congestion.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:** *None*

**LINK(S):** *Not applicable*

**ATTACHMENTS:**

*2022 coin drop schedule with updates*

**INTERESTED/AFFECTED PARTIES:**

*City Clerk, police department, vehicular traffic through downtown Barre*

**RECOMMENDED ACTION/MOTION:**

*Approval of final coin drop request for Barre Youth Sports - Hockey*

revised policy adopted 12/3/19

**COIN DROP LOG\***

**\*Notes:**

- a. 3 week intervals required by Policy. Available dates pre-set based on 3 week interval
- b. 6 event maximum (+ Council December event)
- c. Requests accepted after January 1st each year. Priority given based on date/time of receipt, and whether the applicant had a coin drop the previous year
- d. Project Graduation permanently approved for an annual coin drop - 1st Saturday in May unless rescheduled
- e. Review Policy for each request - approved coin drops must coordinate safety, signage and location with PD
- f. must fall between March 31 & December 20
- g. Location must be lower Washington Street or N. Main Street in front of Domino's
- h. Organizations that receive voter-approved funding cannot have a coin drop in the same fiscal year

Drop #	Date	Organization	Location	Time	Contact	email	Phone Number	Notes
<b>2022</b>								
1	05/07/22	Project Graduation	N. Main Street	9:00 AM - 2:00 PM	Kerry Stabell/Debbie Morris	<a href="mailto:kstabshs@buusd.org">kstabshs@buusd.org</a> ; <a href="mailto:debbie.morriss77@gmail.com">debbie.morriss77@gmail.com</a>	476-4800. 249-6833; 595-2630	permanently approved
2	06/11/22	Kiwanis	N. Main Street	10:00 AM - 2:00 PM	Paula Dolen	<a href="mailto:ipdolan23@aol.com">ipdolan23@aol.com</a>	476-7414 (h)/ 249-7542 (c)	approved 3/15/22
3	07/02/22	American Legion	N. Main Street	9:00 AM - 2:00 PM	Joe Zickmund	<a href="mailto:joezickmund@gmail.com">joezickmund@gmail.com</a>	505-8545	approved 4/5/22
4	07/23/22	Barre Youth Sports - Hockey	N. Main Street	9:00 AM - 2:00 PM	Jeannie Graves	<a href="mailto:hockey.parentrep@barreyouthsports.com">hockey.parentrep@barreyouthsports.com</a>	279-8812	email request received 4/10/22
5	09/17/22	Friends of Aldrich Library	N. Main Street	9:00 AM - 1:00 PM	Marianne Kotch	<a href="mailto:mkotch731@gmail.com">mkotch731@gmail.com</a>	476-4185/793-1323	approved 4/5/22
6	10/08/22	Barre Rotary Club	N. Main Street	9:00 AM - 2:00 PM	Tony Campos	<a href="mailto:tony@newenglandcooks.com">tony@newenglandcooks.com</a>	476-1087	approved 4/5/22
7	12/03/22	City Council - Xmas for Kids	N. Main Street	8:00 AM - 1:00 PM	Michael Boutin			permanently approved

***City of Barre, Vermont***  
***“Granite Center of the World”***

**ACTION ITEM BRIEFING MEMO**  
**CITY COUNCIL AGENDA ITEM**  
**CITY COUNCIL AGENDA: April 26, 2022**

**Consent Item No.:**   E      **Discussion Item No.** \_\_\_\_\_    **Action Item No.** \_\_\_\_\_

**AGENDA ITEM DESCRIPTION:** Approval to execute STOP Grant renewal

**SUBJECT:** STOP Grant Agreement

**SUBMITTING DEPARTMENT or PERSON:** Barre City Police Department / Deputy Chief  
 Larry E Eastman

**STAFF RECOMMENDATION:** Execution of STOP grant agreement

**STRATEGIC OUTCOME/PRIOR ACTION:** The Barre City Police Department has been receiving funds from the Vermont Center for Crime Victim Services for the part-time investigator that works at the Washington County State’s Attorney’s Office for several years. This is a grant that the match is made up for by cost of equipment, Office space, and Liability Insurance.

**EXPENDITURE REQUIRED:** Match of \$10,729 covered by Office space, equipment and liability insurance.

**FUNDING SOURCE(S):** Grant / Vermont Center for Crime Victim Services

**LEGAL AUTHORITY/REQUIREMENTS:** City Charter:

**ARTICLE II. FISCAL RESPONSIBILITIES**

Sec. 309. {Source of appropriations, expenditures.} The money raised from taxation, assessments, fines and other lawful sources shall constitute the sum from which appropriations expenditures and payments are to be made by the authority of the City Council.

**BACKGROUND/SUPPLEMENTAL INFORMATION:** The City has been receiving funding totaling \$20,340 for this grant however I came to the realization that this amount would not cover the complete 20 hours for the position over the year, so I reached out to the grant manager for additional funds. They were able to grant us a total of \$32,187. This covers our position for 20 hours per week.

**LINK(S):** N/A

**ATTACHMENTS:** Grant Agreement

**INTERESTED/AFFECTED PARTIES:** City Council; Police Department / Chief of Police;  
Taxpayers

**RECOMMENDED ACTION/MOTION:** I recommend the attached Grant Agreement be approved for execution.

# STATE OF VERMONT GRANT AGREEMENT

## Part 1-Grant Award Detail



### SECTION I - GENERAL GRANT INFORMATION

<sup>1</sup> Grant #: <b>02160-STOP21-40530</b>		<sup>2</sup> Original: YES		Amendment
<sup>3</sup> Grant Title: FFY 2021 Office on Violence Against Women STOP Formula Grant Program				
<sup>4</sup> Amount Previously Awarded: n/a		<sup>5</sup> Amount Awarded This Action: <b>\$32,187</b>		<sup>6</sup> Total Award Amount: <b>\$10,729</b>
<sup>7</sup> Award Start Date: 7/1/2021		<sup>8</sup> Award End Date: 6/30/2022		<sup>9</sup> Subrecipient Award: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<sup>10</sup> Supplier ID #: 40530		<sup>11</sup> Grantee Name: Barre City - Police Department		
<sup>12</sup> Grantee Address: 15 Fourth Street				
<sup>13</sup> city: Barre		<sup>14</sup> State: VT		<sup>15</sup> Zip Code: 05641
<sup>16</sup> State Granting Agency: Vermont Center for Crime Victim Services				<sup>17</sup> Business Unit: 02160
<sup>18</sup> Performance Measures: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			Non-federal Match: \$10,729	
<sup>20</sup> If this action is an amendment, the following is amended: n/a				

### SECTION II - SUBRECIPIENT AWARD INFORMATION

<sup>21</sup> Grantee DUNS #: <b>176651503</b>		<sup>22</sup> Indirect Rate: %		<sup>23</sup> FFATA: True
<sup>24</sup> Grantee Fiscal Year: <b>July 1-June 30</b>		<sup>25</sup> R&D: Not applicable		
<sup>26</sup> DUNS Registered Name (if different than VISION Vendor Name in Box 11):				

### SECTION III - FUNDING ALLOCATION

STATE FUNDS					Required Federal Award Information	
Fund Type	<sup>27</sup> Awarded Previously	<sup>28</sup> Award This Action	<sup>29</sup> Cumulative Award	<sup>30</sup> Special & Other Fund Descriptions		
General Fund	N/A	N/A	N/A			
Special Fund -DVSV	N/A	N/A	N/A			
Global Commitment (non-subrecipient funds)	N/A	N/A	N/A			
Other State Funds-Comp	N/A	N/A	N/A			
FEDERAL FUNDS (includes subrecipient Global commitment funds)						
<sup>31</sup> CFDA#	<sup>32</sup> Program Title	<sup>33</sup> Awarded Previously	<sup>34</sup> Award	<sup>35</sup> Cumulative Award	<sup>36</sup> 15JOVW-21-GG-00570-STOP	Federal Award Amount \$823,126
16.588	FFY 2020 VT STOP Formula	n/a	\$32,187	\$32,187		
<sup>39</sup> Federal Awarding Agency: US DOJ Office for Victims of Crime			<sup>40</sup> Federal Award Project Descr:			
Total Awarded-						

### SECTION IV - CONTACT INFORMATION

<sup>41</sup> VERMONT CENTER FOR CRIME VICTIM SERVICES		<sup>42</sup>	
NAME: Gene Nelson		NAME: Steven Mackenzie	
TITLE: Grants Manager		TITLE: City Manager	
PHONE: 802-241-1250 x 109		PHONE: 802-476-6613	
EMAIL: gene.nelson@ccvs.vermont.gov		EMAIL: larry.eastman@vermont.gov	



## State of Vermont

### Standard Grant Agreement Part II

### Agreement # 02160-STOP21-40530

**Parties:** This is a Grant Agreement between the Vermont Center for Crime Victim Services, (hereinafter called “State”)

And Barre City Police Department

with principal place of business 15 Fourth Street, Barre, VT 05641 (hereinafter called “Grantee”).

It is the grantee’s responsibility to contact the Vermont Department of Taxes to determine if, by law, the grantee is required to have a Vermont Department of Taxes Business Account Number.

1. **Subject Matter:** To provide direct services to victims of all types of crime as set forth herein.
2. **Award Details:** Amounts, dates and other award details are as shown in the attached *Grant Agreement Part 1-Grant Award Detail*.
3. **Amendment:** No changes, modifications, or amendments in the terms and conditions of this Grant Agreement shall be effective unless reduced to writing, numbered, and signed by the duly authorized representative of the State and Subrecipient.
4. **Cancellation:** This Grant Agreement may be suspended or cancelled by either party by giving written notice at least 30 days in advance.
5. **Attachments:** This Grant consists of 20 pages including the following attachments that are incorporated herein:
  - Grant Agreement-Part 1 – Grant Award Detail
  - Grant Agreement Part 2 – Grant Agreement
  - Attachment A – Scope of Work to Be Performed
  - Attachment B – Payment Provisions
  - Attachment C – Customary State Grant Provisions (except that sections 5, 6, 8, 10, 16, 20, 22 and 26 do not apply to state entities).
  - Attachment D-STOP Grant Special Conditions
6. **Order of Precedence:** Any ambiguity, conflict or inconsistency in the Grant Documents shall be resolved per the following order of precedence:
  - 1) Grant Agreement Part 1 and Part 2
  - 2) Attachment C
  - 3) Attachment D
  - 4) Attachment A
  - 5) Attachment B

**WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS GRANT AGREEMENT.**

By the State of Vermont:

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Jennifer Poehlmann, J.D.

Executive Director

Vermont Center for Crime Victim Services

By the Grantee:

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: Steven Mackenzie

Title: City Manager

Barre City - Police Department

**Attachment A**

Scope of Scope of Work to Be Performed: This grant will fund only the project activities in the subgrant budget approved by the Vermont Center for Crime Victim Services for the State Fiscal Year 2022 pertaining to the Office on Violence Against Women’s STOP Formula Grant Program.

**Attachment B-Payment Provisions**

1. The State agrees to compensate the Subrecipient for services performed up to the maximum award amount, if such services are within the scope of the grant and are authorized as provided for under the terms and conditions of this grant.
2. Quarterly Financial Reports are due no later than the fifteenth of the month following the end of the quarter being reported (October 15<sup>th</sup>, January 15<sup>th</sup>, April 15<sup>th</sup>, July 15<sup>th</sup>). A final closeout report that accounts for all expenditures of the grant must be submitted after all obligations have been paid, but no later than 15 days after the end date of the grant period.
3. Completed quarterly financial reports should be submitted electronically to [financial.reports@vermont.gov](mailto:financial.reports@vermont.gov)
4. Reimbursements may be withheld pending receipt of all required progress and statistical reports.
5. Supporting documentation (records, books, papers, etc.) for all grant (and Match if applicable) expenditures must be maintained by the Subrecipient and be made available for inspection by authorized Representatives of State and Federal government at reasonable times during the period

of the grant and for three years thereafter.

6. All income generated as a direct result of this project shall be deemed program income. It must be accounted for and must be used for the purposes and under the conditions applicable to the use of grant funds, in accordance with regulations for program income under the Common Rule "Uniform Administrative Requirement for Grant and Cooperative Agreements." Program income must be reported by Sub recipients to the Vermont Center for Crime Victims Services on Quarterly Financial Reports.
7. All budget adjustments must be approved prior to changing any line items in the budget. Up to 10% can be approved by Center, over 10% will require approval and an amendment.

#### **Other Provisions**

Non-Federal entities that expend \$750,000 or more in Federal awards must have a single or program-specific audit conducted in accordance with Uniform Guidance, Subpart F (2 CFR Chapter II, Subpart F).

### **ATTACHMENT C STANDARD STATE PROVISIONS FOR CONTRACTS AND GRANTS REVISED DECEMBER 15, 2017**

1. **Definitions:** For purposes of this Attachment, "Party" shall mean the Contractor, Grantee or Subrecipient, with whom the State of Vermont is executing this Agreement and consistent with the form of the Agreement. "Agreement" shall mean the specific contract or grant to which this form is attached.
2. **Entire Agreement:** This Agreement, whether in the form of a contract, State-funded grant, or Federally-funded grant, represents the entire agreement between the parties on the subject matter. All prior agreements, representations, statements, negotiations, and understandings shall have no effect.
3. **Governing Law, Jurisdiction and Venue; No Waiver of Jury Trial:** This Agreement will be governed by the laws of the State of Vermont. Any action or proceeding brought by either the State or the Party in connection with this Agreement shall be brought and enforced in the Superior Court of the State of Vermont, Civil Division, Washington Unit. The Party irrevocably submits to the jurisdiction of this court for any action or proceeding regarding this Agreement. The Party agrees that it must first exhaust any applicable administrative remedies with respect to any cause of action that it may have against the State with regard to its performance under this Agreement. Party agrees that the State shall not be required to submit to binding arbitration or waive its right to a jury trial.
4. **Sovereign Immunity:** The State reserves all immunities, defenses, rights or actions arising out of the State's sovereign status or under the Eleventh Amendment to the United States Constitution. No waiver of the State's immunities, defenses, rights or actions shall be implied or otherwise deemed to exist by reason of the State's entry into this Agreement.
5. **No Employee Benefits For Party:** The Party understands that the State will not provide any individual retirement benefits, group life insurance, group health and dental insurance, vacation or sick leave, workers compensation or other benefits or services available to State employees, nor will the State withhold any state or Federal taxes except as required under applicable tax laws, which shall be determined in advance of execution of the Agreement. The Party understands that all tax returns required by the Internal Revenue Code and the State of Vermont, including but not limited to income, withholding, sales and use, and rooms and meals, must be filed by the Party, and information as to

Agreement income will be provided by the State of Vermont to the Internal Revenue Service and the Vermont Department of Taxes.

**6. Independence:** The Party will act in an independent capacity and not as officers or employees of the State.

**7. Defense and Indemnity:** The Party shall defend the State and its officers and employees against all third-party claims or suits arising in whole or in part from any act or omission of the Party or of any agent of the Party in connection with the performance of this Agreement. The State shall notify the Party in the event of any such claim or suit, and the Party shall immediately retain counsel and otherwise provide a complete defense against the entire claim or suit. The State retains the right to participate at its own expense in the defense of any claim. The State shall have the right to approve all proposed settlements of such claims or suits.

After a final judgment or settlement, the Party may request recoupment of specific defense costs and may file suit in Washington Superior Court requesting recoupment. The Party shall be entitled to recoup costs only upon a showing that such costs were entirely unrelated to the defense of any claim arising from an act or omission of the Party in connection with the performance of this Agreement.

The Party shall indemnify the State and its officers and employees if the State, its officers or employees become legally obligated to pay any damages or losses arising from any act or omission of the Party or an agent of the Party in connection with the performance of this Agreement.

Notwithstanding any contrary language anywhere, in no event shall the terms of this Agreement or any document furnished by the Party in connection with its performance under this Agreement obligate the State to (1) defend or indemnify the Party or any third party, or (2) otherwise be liable for the expenses or reimbursement, including attorneys' fees, collection costs or other costs of the Party or any third party.

**8. Insurance:** Before commencing work on this Agreement the Party must provide certificates of insurance to show that the following minimum coverages are in effect. It is the responsibility of the Party to maintain current certificates of insurance on file with the State through the term of this Agreement. No warranty is made that the coverages and limits listed herein are adequate to cover and protect the interests of the Party for the Party's operations. These are solely minimums that have been established to protect the interests of the State.

Workers Compensation: With respect to all operations performed, the Party shall carry workers' compensation insurance in accordance with the laws of the State of Vermont. Vermont will accept an out-of-state employer's workers' compensation coverage while operating in Vermont provided that the insurance carrier is licensed to write insurance in Vermont and an amendatory endorsement is added to the policy adding Vermont for coverage purposes. Otherwise, the party shall secure a Vermont workers' compensation policy, if necessary to comply with Vermont law.

General Liability and Property Damage: With respect to all operations performed under this Agreement, the Party shall carry general liability insurance having all major divisions of coverage including, but not limited to:

- Premises - Operations
- Products and Completed Operations
- Personal Injury Liability
- Contractual Liability

The policy shall be on an occurrence form and limits shall not be less than:

- \$1,000,000 Each Occurrence
- \$2,000,000 General Aggregate
- \$1,000,000 Products/Completed Operations Aggregate
- \$1,000,000 Personal & Advertising Injury

Automotive Liability: The Party shall carry automotive liability insurance covering all motor vehicles, including hired and non-owned coverage, used in connection with the Agreement. Limits of coverage shall not be less than \$500,000 combined single limit. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, limits of coverage shall not be less than \$1,000,000 combined single limit.

Additional Insured: The General Liability and Property Damage coverages required for performance of this Agreement shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, then the required Automotive Liability coverage shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

Notice of Cancellation or Change: There shall be no cancellation, change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without thirty (30) days written prior written notice to the State.

- 9. Reliance by the State on Representations:** All payments by the State under this Agreement will be made in reliance upon the accuracy of all representations made by the Party in accordance with this Agreement, including but not limited to bills, invoices, progress reports and other proofs of work.
- 10. False Claims Act:** The Party acknowledges that it is subject to the Vermont False Claims Act as set forth in 32 V.S.A. § 630 *et seq.* If the Party violates the Vermont False Claims Act it shall be liable to the State for civil penalties, treble damages and the costs of the investigation and prosecution of such violation, including attorney's fees, except as the same may be reduced by a court of competent jurisdiction. The Party's liability to the State under the False Claims Act shall not be limited notwithstanding any agreement of the State to otherwise limit Party's liability.
- 11. Whistleblower Protections:** The Party shall not discriminate or retaliate against one of its employees or agents for disclosing information concerning a violation of law, fraud, waste, abuse of authority or acts threatening health or safety, including but not limited to allegations concerning the False Claims Act. Further, the Party shall not require such employees or agents to forego monetary awards as a result of such disclosures, nor should they be required to report misconduct to the Party or its agents prior to reporting to any governmental entity and/or the public.
- 12. Location of State Data:** No State data received, obtained, or generated by the Party in connection with performance under this Agreement shall be processed, transmitted, stored, or transferred by any means outside the continental United States, except with the express written permission of the State.
- 13. Records Available for Audit:** The Party shall maintain all records pertaining to performance under this agreement. "Records" means any written or recorded information, regardless of physical form or characteristics, which is produced or acquired by the Party in the performance of this agreement. Records produced or acquired in a machine readable electronic format shall be maintained in that

format. The records described shall be made available at reasonable times during the period of the Agreement and for three years thereafter or for any period required by law for inspection by any authorized representatives of the State or Federal Government. If any litigation, claim, or audit is started before the expiration of the three-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.

**14. Fair Employment Practices and Americans with Disabilities Act:** Party agrees to comply with the requirement of 21 V.S.A. Chapter 5, Subchapter 6, relating to fair employment practices, to the full extent applicable. Party shall also ensure, to the full extent required by the Americans with Disabilities Act of 1990, as amended, that qualified individuals with disabilities receive equitable access to the services, programs, and activities provided by the Party under this Agreement.

**15. Set Off:** The State may set off any sums which the Party owes the State against any sums due the Party under this Agreement; provided, however, that any set off of amounts due the State of Vermont as taxes shall be in accordance with the procedures more specifically provided hereinafter.

**16. Taxes Due to the State:**

**A.** Party understands and acknowledges responsibility, if applicable, for compliance with State tax laws, including income tax withholding for employees performing services within the State, payment of use tax on property used within the State, corporate and/or personal income tax on income earned within the State.

**B.** Party certifies under the pains and penalties of perjury that, as of the date this Agreement is signed, the Party is in good standing with respect to, or in full compliance with, a plan to pay any and all taxes due the State of Vermont.

**C.** Party understands that final payment under this Agreement may be withheld if the Commissioner of Taxes determines that the Party is not in good standing with respect to or in full compliance with a plan to pay any and all taxes due to the State of Vermont.

**D.** Party also understands the State may set off taxes (and related penalties, interest and fees) due to the State of Vermont, but only if the Party has failed to make an appeal within the time allowed by law, or an appeal has been taken and finally determined and the Party has no further legal recourse to contest the amounts due.

**17. Taxation of Purchases:** All State purchases must be invoiced tax free. An exemption certificate will be furnished upon request with respect to otherwise taxable items.

**18. Child Support:** (Only applicable if the Party is a natural person, not a corporation or partnership.) Party states that, as of the date this Agreement is signed, he/she:

**A.** is not under any obligation to pay child support; or

**B.** is under such an obligation and is in good standing with respect to that obligation; or

**C.** has agreed to a payment plan with the Vermont Office of Child Support Services and is in full compliance with that plan.

Party makes this statement with regard to support owed to any and all children residing in Vermont. In addition, if the Party is a resident of Vermont, Party makes this statement with regard to support owed to any and all children residing in any other state or territory of the United States.

**19. Sub-Agreements:** Party shall not assign, subcontract or subgrant the performance of this Agreement or any portion thereof to any other Party without the prior written approval of the State. Party shall be

responsible and liable to the State for all acts or omissions of subcontractors and any other person performing work under this Agreement pursuant to an agreement with Party or any subcontractor.

In the case this Agreement is a contract with a total cost in excess of \$250,000, the Party shall provide to the State a list of all proposed subcontractors and subcontractors' subcontractors, together with the identity of those subcontractors' workers compensation insurance providers, and additional required or requested information, as applicable, in accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54).

Party shall include the following provisions of this Attachment C in all subcontracts for work performed solely for the State of Vermont and subcontracts for work performed in the State of Vermont: Section 10 ("False Claims Act"); Section 11 ("Whistleblower Protections"); Section 12 ("Location of State Data"); Section 14 ("Fair Employment Practices and Americans with Disabilities Act"); Section 16 ("Taxes Due the State"); Section 18 ("Child Support"); Section 20 ("No Gifts or Gratuities"); Section 22 ("Certification Regarding Debarment"); Section 30 ("State Facilities"); and Section 32.A ("Certification Regarding Use of State Funds").

- 20. No Gifts or Gratuities:** Party shall not give title or possession of anything of substantial value (including property, currency, travel and/or education programs) to any officer or employee of the State during the term of this Agreement.
- 21. Copies:** Party shall use reasonable best efforts to ensure that all written reports prepared under this Agreement are printed using both sides of the paper.
- 22. Certification Regarding Debarment:** Party certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, neither Party nor Party's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in Federal programs, or programs supported in whole or in part by Federal funds.
- Party further certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, Party is not presently debarred, suspended, nor named on the State's debarment list at: <http://bgs.vermont.gov/purchasing/debarment>
- 23. Conflict of Interest:** Party shall fully disclose, in writing, any conflicts of interest or potential conflicts of interest.
- 24. Confidentiality:** Party acknowledges and agrees that this Agreement and any and all information obtained by the State from the Party in connection with this Agreement are subject to the State of Vermont Access to Public Records Act, 1 V.S.A. § 315 et seq.
- 25. Force Majeure:** Neither the State nor the Party shall be liable to the other for any failure or delay of performance of any obligations under this Agreement to the extent such failure or delay shall have been wholly or principally caused by acts or events beyond its reasonable control rendering performance illegal or impossible (excluding strikes or lock-outs) ("Force Majeure"). Where Force Majeure is asserted, the nonperforming party must prove that it made all reasonable efforts to remove, eliminate or minimize such cause of delay or damages, diligently pursued performance of its obligations under this Agreement, substantially fulfilled all non-excused obligations, and timely notified the other party of the likelihood or actual occurrence of an event described in this paragraph.
- 26. Marketing:** Party shall not refer to the State in any publicity materials, information pamphlets, press releases, research reports, advertising, sales promotions, trade shows, or marketing materials or similar

communications to third parties except with the prior written consent of the State.

**27. Termination:**

**A. Non-Appropriation:** If this Agreement extends into more than one fiscal year of the State (July 1 to June 30), and if appropriations are insufficient to support this Agreement, the State may cancel at the end of the fiscal year, or otherwise upon the expiration of existing appropriation authority. In the case that this Agreement is a Grant that is funded in whole or in part by Federal funds, and in the event Federal funds become unavailable or reduced, the State may suspend or cancel this Grant immediately, and the State shall have no obligation to pay Subrecipient from State revenues.

**B. Termination for Cause:** Either party may terminate this Agreement if a party materially breaches its obligations under this Agreement, and such breach is not cured within thirty (30) days after delivery of the non-breaching party's notice or such longer time as the non-breaching party may specify in the notice.

**C. Termination Assistance:** Upon nearing the end of the final term or termination of this Agreement, without respect to cause, the Party shall take all reasonable and prudent measures to facilitate any transition required by the State. All State property, tangible and intangible, shall be returned to the State upon demand at no additional cost to the State in a format acceptable to the State.

**28. Continuity of Performance:** In the event of a dispute between the Party and the State, each party will continue to perform its obligations under this Agreement during the resolution of the dispute until this Agreement is terminated in accordance with its terms.

**29. No Implied Waiver of Remedies:** Either party's delay or failure to exercise any right, power or remedy under this Agreement shall not impair any such right, power or remedy, or be construed as a waiver of any such right, power or remedy. All waivers must be in writing.

**30. State Facilities:** If the State makes space available to the Party in any State facility during the term of this Agreement for purposes of the Party's performance under this Agreement, the Party shall only use the space in accordance with all policies and procedures governing access to and use of State facilities which shall be made available upon request. State facilities will be made available to Party on an "AS IS, WHERE IS" basis, with no warranties whatsoever.

**31. Requirements Pertaining Only to Federal Grants and Subrecipient Agreements:** If this Agreement is a grant that is funded in whole or in part by Federal funds:

**A. Requirement to Have a Single Audit:** The Subrecipient will complete the Subrecipient Annual Report annually within 45 days after its fiscal year end, informing the State of Vermont whether or not a Single Audit is required for the prior fiscal year. If a Single Audit is required, the Subrecipient will submit a copy of the audit report to the granting Party within 9 months. If a single audit is not required, only the Subrecipient Annual Report is required.

For fiscal years ending before December 25, 2015, a Single Audit is required if the subrecipient expends \$500,000 or more in Federal assistance during its fiscal year and must be conducted in accordance with OMB Circular A-133. For fiscal years ending on or after December 25, 2015, a Single Audit is required if the subrecipient expends \$750,000 or more in Federal assistance during its fiscal year and must be conducted in accordance with 2 CFR Chapter I, Chapter II, Part 200, Subpart F. The Subrecipient Annual Report is required to be submitted within 45 days, whether or not a Single Audit is required.



- B. Internal Controls:** In accordance with 2 CFR Part II, §200.303, the Party must establish and maintain effective internal control over the Federal award to provide reasonable assurance that the Party is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the award. These internal controls should be in compliance with guidance in “Standards for Internal Control in the Federal Government” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework”, issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- C. Mandatory Disclosures:** In accordance with 2 CFR Part II, §200.113, Party must disclose, in a timely manner, in writing to the State, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures may result in the imposition of sanctions which may include disallowance of costs incurred, withholding of payments, termination of the Agreement, suspension/debarment, etc.

### **32. Requirements Pertaining Only to State-Funded Grants:**

- A. Certification Regarding Use of State Funds:** If Party is an employer and this Agreement is a State-funded grant in excess of \$1,001, Party certifies that none of these State funds will be used to interfere with or restrain the exercise of Party’s employee’s rights with respect to unionization.
- B. Good Standing Certification (Act 154 of 2016):** If this Agreement is a State-funded grant, Party hereby represents: (i) that it has signed and provided to the State the form prescribed by the Secretary of Administration for purposes of certifying that it is in good standing (as provided in Section 13(a)(2) of Act 154) with the Agency of Natural Resources and the Agency of Agriculture, Food and Markets, or otherwise explaining the circumstances surrounding the inability to so certify, and (ii) that it will comply with the requirements stated therein.

(End of Standard Provisions)

## ATTACHMENT D

FFY 2021 DOJ OFFICE ON VIOLENCE AGAINST WOMEN

STOP FORMULA GRANT SPECIAL CONDITIONS

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

### **1) Requirements of the award; remedies for non-compliance or for materially false statements**

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if

personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in the Office on Violence Against Women (OVW) taking appropriate action with respect to the recipient and the award. Among other things, OVW may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OVW, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

## **2) Applicability of Part 200 Uniform Requirements and DOJ Grants Financial Guide**

The recipient agrees to comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements"), and the current edition of the DOJ Grants Financial Guide as posted on the OVW website, including any updated version that may be posted during the period of performance. The recipient also agrees that all financial records pertinent to this award, including the general accounting ledger and all supporting documents, are subject to agency review throughout the life of the award, during the close-out process, and for three years after submission of the final Federal Financial Report (SF-425) or as long as the records are retained, whichever is longer, pursuant to 2 C.F.R. 200.334, 200.337.

## **3) Requirement to report potentially duplicative funding**

If the recipient currently has other active awards of federal funds, or if the recipient

receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify OVW in writing of the potential duplication, and, if so requested by OVW, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

#### **4) Requirement to report actual or imminent breach of personally identifiable information (PII)**

The recipient (and any subrecipient at any tier) must have written procedures in place to respond in the event of an actual or imminent breach (as defined in OMB M-17-12) if it (or a subrecipient)-- 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of personally identifiable information (PII) (as defined in 2 C.F.R. 200.1) within the scope of an OVW grant-funded program or activity, or 2) uses or operates a Federal information system (as defined in OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OVW Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

#### **5) Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OVW authority to terminate award)**

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients (subgrantees), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OVW authority to terminate award)), and are incorporated by reference here.

#### **6) Determinations of suitability to interact with participating minors**

This condition applies to this award if it is indicated in the application for the award (as

approved by DOJ) (or in the application for any subaward at any tier), the DOJ funding announcement (solicitation), or an associated federal statute that a purpose of some or all of the activities to be carried out under the award (whether by the recipient or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

### **7) Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events**

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears on the OVW website at <https://www.justice.gov/ovw/conference-planning>.

### **8) OVW Training Guiding Principles**

The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OVW Training Guiding Principles for Grantees and Subgrantees, available at <https://www.justice.gov/ovw/resources-and-faqs-grantees#Discretionary>.

### **9) Effect of failure to address audit issues**

The recipient understands and agrees that OVW may withhold award funds, or may impose other related requirements, if (as determined by OVW) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

### **10) Potential imposition of additional requirements**

The recipient agrees to comply with any additional requirements that may be imposed by OVW during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

**11) Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42**

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

**12) Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38**

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient (subgrantee) organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

**13) Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54**

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

**14) Restrictions on "lobbying" and policy development**

In general, as a matter of federal law, federal funds may not be used by the recipient, or any subrecipient (subgrantee) at any tier, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, in order to avoid violation of 18 U.S.C. 1913. The recipient, or any

subrecipient (subgrantee) may, however, use federal funds to collaborate with and provide information to federal, state, local, tribal and territorial public officials and agencies to develop and implement policies and develop and promote state, local, or tribal legislation or model codes designed to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 34 U.S.C. 12291(a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program.

Another federal law generally prohibits federal funds awarded by OVW from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OVW for guidance, and may not proceed without the express prior written approval of OVW.

### **15) Compliance with general appropriations-law restrictions on the use of federal funds for this fiscal year**

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, for each fiscal year, are set out at <https://www.justice.gov/ovw/award-conditions> (Award Condition: General appropriations-law restrictions on use of federal award funds), and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OVW for guidance, and may not proceed without the express prior written approval of OVW.

### **16) Reporting potential fraud, waste, and abuse, and similar misconduct**

The recipient and any subrecipients (subgrantees) must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds

under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

### **17) Restrictions and certifications regarding non-disclosure agreements and related matters**

No recipient or subrecipient (subgrantee) under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or

purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards (subgrants), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward (subgrant), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

**18) Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)**

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.



The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact OVW for guidance.

### **19) Encouragement of policies to ban text messaging while driving**

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients (subgrantees) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

### **20) Requirement to disclose whether recipient is designated high risk by a federal grant-making agency outside of DOJ**

If the recipient is designated high risk by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OVW by email to OVW.GFMD@usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: (1) the federal awarding agency that currently designates the recipient high risk; (2) the date the recipient was designated high risk; (3) the high-risk point of contact at that federal awarding agency (name, phone number, and email address); and (4) the reasons for the high-risk status, as set out by the federal awarding agency.

### **21) Availability of general terms and conditions on OVW website**

The recipient agrees to follow the applicable set of general terms and conditions that are available at <https://www.justice.gov/ovw/award-conditions>. These do not supersede any specific conditions in this award document.

### **22) Compliance with statutory and regulatory requirements**

The recipient agrees to comply with all relevant statutory and regulatory requirements,

which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, the Omnibus Crime Control and Safe Streets Act of 1968, 34 U.S.C. 10101 et seq., and OVW's implementing regulations at 28 C.F.R. Part 90.

### **23) Compliance with solicitation requirements**

The recipient agrees that it must be in compliance with requirements outlined in the solicitation under which the approved application was submitted, the applicable Solicitation Companion Guide, and any program-specific frequently asked questions (FAQs) on the OVW website (<https://www.justice.gov/ovw/resources-and-faqs-grantees>). The [STOP program solicitation](#), [Companion Guide](#), and any program-specific FAQs are hereby incorporated by reference into this award.

### **24) VAWA 2013 nondiscrimination condition**

The recipient acknowledges that 34 U.S.C. 12291(b)(13) prohibits recipients of OVW awards from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. Recipients may provide sex-segregated or sex-specific programming if doing so is necessary to the essential operations of the program, so long as the recipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. The recipient agrees that it will comply with this provision. The recipient also agrees to ensure that any subrecipients (subgrantees) at any tier will comply with this provision.

### **25) Misuse of award funds**

The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

### **26) Limitation on use of funds to approved activities**

The recipient agrees that grant funds will be used only for the purposes described in the recipient's application, unless OVW determines that any of these activities are out of scope or unallowable. The recipient must not undertake any work or activities that are not

described in the recipient's application, award documents, or approved budget, and must not use staff, equipment, or other goods or services paid for with grant funds for such work or activities, without prior written approval, via Grant Award Modification (GAM), from OVW.

### **27) Non-supplantation**

The recipient agrees that grant funds will be used to supplement, not supplant, non-federal funds that would otherwise be available for the activities under this grant.

### **28) Confidentiality and information sharing**

The recipient agrees to comply with the provisions of 34 U.S.C. 12291(b)(2), nondisclosure of confidential or private information, which includes creating and maintaining documentation of compliance, such as policies and procedures for release of victim information. The recipient also agrees to comply with the regulations implementing this provision at 28 CFR 90.4(b) and "Frequently Asked Questions (FAQs) on the VAWA Confidentiality Provision (34 U.S.C. 12291(b)(2))" on the OVW website at <https://www.justice.gov/ovw/resources-and-faqs-grantees>. The recipient also agrees to ensure that all subrecipients (subgrantees) at any tier meet these requirements.

### **29) Activities that compromise victim safety and recovery or undermine offender accountability**

The recipient agrees that grant funds will not support activities that compromise victim safety and recovery or undermine offender accountability, such as: procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or sex of their children; procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services; procedures or policies that impose requirements on victims in order to receive services (e.g., seek an order of protection, receive counseling, participate in couples' counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.); procedures or policies that fail to ensure service providers conduct safety planning with victims; project design and budgets that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or are Deaf or hard of hearing; or any other activities outlined in the solicitation or companion guide under which the application was submitted.

### **30) Policy for response to workplace-related incidents of sexual misconduct, domestic violence, and dating violence**

The recipient, and any subrecipient at any tier, must have a policy, or issue a policy within 270 days of the award date, to address workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Policy for response to workplace-related sexual misconduct, domestic violence, and dating violence), and are incorporated by reference here.

### **31) Termination or suspension**

The Director of OVW, upon a finding that there (1) has been substantial failure by the recipient to comply with applicable laws, regulations, and/or the terms and conditions of the award or relevant solicitation, (2) has been failure by the recipient to make satisfactory progress toward the goals, objectives, or strategies set forth in the application, or (3) have been project changes proposed or implemented by the recipient to the extent that, if originally submitted, the application would not have been selected for funding, will terminate or suspend until the Director is satisfied that there is no longer such failure or changes, all or part of the award, in accordance with the provisions of 28 C.F.R. Part 18, as applicable mutatis mutandis. The federal regulation providing uniform rules for termination of grants and cooperative agreements is 2 C.F.R. 200.340.

### **32) Performance progress reports and final report submission**

The recipient agrees to provide OVW with specific information regarding subawards (subgrants) made under this award. The recipient agrees to submit an annual report that includes: a) an assessment of whether stated goals and objectives were achieved; b) information on the effectiveness of activities carried out with grant funds, including the number of persons served and the number of persons seeking services who could not be served; c) information on each subaward made; and d) such other information as OVW may prescribe. Recipients are required to submit this report after the end of each calendar year but no later than March 30 each year. Recipients and subrecipients must use the designated forms and/or systems made available by OVW for performance reporting, which identify the information that recipients and subrecipients must collect and report as a condition of receiving funding under this award.

A final report is due 90 days after the end of the project period. This report must be submitted to OVW through the Justice Grants System with the Report Type marked "final,"

unless and until OVW issues updated instructions for report submission.

### **33) Subrecipient program income**

The recipient understands and agrees that it has responsibility for approval of program income earned by subrecipients. Program income, as defined by 2 C.F.R. 200.1, means gross income earned by a non-federal entity that is directly generated by a supported activity or earned as a result of the federal award during the period of performance. Without prior approval, program income must be deducted from total allowable costs to determine the net allowable costs. In order to add program income to a subaward, subrecipients must seek approval from the recipient prior to generating any program income. Any program income added to a subaward must be used to support activities that were approved in the budget and follow the conditions of the subaward agreement. Any program income approved by the recipient must be reported by the subrecipient to the recipient so that it is reported on the quarterly Federal Financial Report (SF-425) in accordance with the addition alternative. If the program income amount changes (increases or decreases) during the project period, the recipient must provide approval by the end of the project period. Failure to comply with these requirements may result in audit findings for both the recipient and the subrecipient.

### **34) Publication disclaimer**

The recipient agrees that all materials and publications (written, web-based, audio-visual, or any other format) resulting from award activities shall contain the following statement: "This project was supported by Grant No. \_\_\_\_\_ awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the U.S. Department of Justice." The recipient also agrees to ensure that any subrecipient at any tier will comply with this condition.

### **35) Publications disclaimer for STOP Formula subrecipients**

The recipient agrees that all materials and publications (written, web-based, audio-visual, or any other format) resulting from subaward activities shall contain the following statement: "This project was supported by Subgrant No. \_\_\_\_\_ awarded by the state administering office for the Office on Violence Against Women, U.S. Department of Justice's STOP Formula Grant Program. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the state or the U.S. Department of

Justice."

### **36) Copyrighted works**

Pursuant to 2 C.F.R. 200.315(b), the recipient may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. OVW reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work, in whole or in part (including in the creation of derivative works), for federal purposes, and to authorize others to do so.

OVW also reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, in whole or in part (including in the creation of derivative works), any work developed by a subrecipient (subgrantee) of this award, for federal purposes, and to authorize others to do so.

In addition, the recipient (or subrecipient, contractor, or subcontractor of this award at any tier) must obtain advance written approval from the OVW program manager assigned to this award, and must comply with all conditions specified by the program manager in connection with that approval, before: 1) using award funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this award.

It is the responsibility of the recipient (and of each subrecipient, contractor, or subcontractor as applicable) to ensure that this condition is included in any subaward, contract, or subcontract under this award.

### **37) Participation in OVW-sponsored technical assistance**

The recipient agrees to attend and participate in OVW-sponsored technical assistance. Technical assistance includes, but is not limited to, national and regional conferences, audio conferences, peer-to-peer consultations, and workshops conducted by OVW-designated technical assistance providers.

### **38) Consultant compensation rates**

The recipient acknowledges that consultants paid with award funds generally may not be paid at a rate in excess of \$81.25 per hour, not to exceed \$650 per day. To exceed this specified maximum rate, recipients must submit to OVW a detailed justification and have such justification approved by OVW, prior to obligation or expenditure of such funds. Issuance of this award or approval of the award budget alone does not indicate approval

of any consultant rate in excess of \$81.25 per hour, not to exceed \$650 per day. Although prior approval is not required for consultant rates below this specified maximum rate, recipients are required to maintain documentation to support all daily or hourly consultant rates.

### **39) Required SAM and FAPIIS reporting**

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OVW award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OVW awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to FAPIIS within SAM are posted on the OVW website at: <https://www.justice.gov/ovw/award-conditions> (Award Condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

### **40) Prohibition on use of administrative funds for lobbying**

The recipient agrees that no amount of the 10 percent administrative funds of this grant will be used for dues or membership fees to an organization conducting any type of lobbying, including advocating with government agencies for policy change.

### **41) Ongoing compliance with statutory certifications**

The recipient agrees that compliance with the statutory certification requirements is an ongoing responsibility during the award period and that, at a minimum, a hold may be placed on the recipient's funds for noncompliance with any of the requirements of 34 U.S.C. 10449 (regarding rape exam payments), 34 U.S.C. 10449(e) (regarding judicial notification), 34 U.S.C. 10450 (regarding certain fees and costs), and 34 U.S.C. 10451 (regarding polygraphing of sexual assault victims). Non-compliance with any of the foregoing may also result in termination or suspension of the grant or other remedial measures, in accordance with applicable laws and regulations.



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: April 26, 2022**

**Consent Item No.:** \_\_\_\_\_ **Discussion Item No.** \_\_\_\_\_ **Action Item No.4.F**

**AGENDA ITEM DESCRIPTION:**

Authorization to Apply for 2022 ICJR (Improving Criminal Justice Response) - Circle Grant

**SUBJECT:** ICJR Arrest Grant

**SUBMITTING DEPARTMENT/PERSON:** PD/Chief Vail, Circle/Karol Diamond

**STAFF RECCOMENDATION:** Authorize the BCPD (Barre City Police Department) to continue to be a collaborative partner in an ICJR (Improving Criminal Justice Response) Arrest grant.

**PRIOR ACTION/STRATEGIC OUTCOME:**

**Prior Action:** The City of Barre and BCPD have partnered with Circle since 2005, through Arrest grant funding, in the planning and development of the First Response Team Program. Circle is an advocacy organization providing support to anyone experiencing intimate partner violence in Washington County.

**Strategic Outcome:** To continue to provide a collaborative response and advocacy services to domestic violence and sexual assault victims, prevent domestic violence related homicides and serious injuries through a multidisciplinary high-risk team, to enhance victims’ safety, and increase accessibility for victims with disabilities.

**EXPENDITURE REQUIRED:** N/A, fully grant funded

**FUNDING SOURCE(S):** US Department of Justice Office on Violence Against Women ICJR Grant funding

**LEGAL AUTHORITY/REQUIREMENTS:**

Barre City Grant Management Policy

The multidisciplinary team operates under an MOU enumerating roles and responsibilities for each respective member organization.



**BACKGROUND/SUPPLEMENTAL INFORMATION:** The City of Barre and BCPD have partnered with Circle under the Arrest grant program through the First Response Team Program since 2005. The most recent grant expired March 31, 2022. Through this grant opportunity, two (2) part-time domestic violence investigators are provided. One is housed at BCPD (current detective position supplemented by grant funding for DV investigation purposes) and the other is housed at the Washington County State Attorney's Office (WCSA). It further provides for training costs and supervisory costs relative to the positions. The scope of work under this new application will focus on service accessibility and ways to better address sexual assault. Circle has the ability to request up to \$500,000. Approximately \$200,000 of that will cover BCPD costs.

**LINK(S):**

**Grant Management Policy:**

[https://www.barrecity.org/client\\_media/files/CityMgr/Council%20Policy/Grant%20Management%20Policy%20Rev%20-%20FINAL%20-%20APPROVED%20FOR%20POSTING%2004-16-21.pdf](https://www.barrecity.org/client_media/files/CityMgr/Council%20Policy/Grant%20Management%20Policy%20Rev%20-%20FINAL%20-%20APPROVED%20FOR%20POSTING%2004-16-21.pdf)

**ATTACHMENTS:**

Memorandum of Understanding – Barre City First Response Team  
Proposal Abstract  
Budget Detail and Narrative  
Certification of Eligibility

**INTERESTED/AFFECTED PARTIES:** BCPD, City Council, Circle, WCSA, Disability Rights Vermont (DRVT), residents, taxpayers and domestic violence victims of the City of Barre.

**RECOMMENDED ACTION/MOTION:** Authorize the City of Barre and BCPD to continue to be a collaborative partner with Circle and the State's Attorney's Office and to apply for this renewal ICJR grant.

## MEMORANDUM OF UNDERSTANDING

### Barre City First Response Team

**The following partners of the Barre City First Response Team enter into this Memorandum of Understanding: The City of Barre, Barre City Police Department, Circle (formerly Battered Women's Services and Shelter), Washington County State's Attorney's Office, and Disability Rights Vermont (DRVT). This MOU serves as a general agreement for all project partners. Individual agency collaborations are encouraged to draft a MOU specifically outlining guidelines for their partnership.**

### COLLABORATIVE HISTORY

The City of Barre, the Barre City Police Department (BCPD), and Washington County State's Attorney's (SA) have had a long history of collaboration with agencies serving domestic violence victims and their families, including Circle. The City of Barre supported Circle in the establishment of their shelter for battered women and children in 1990. Circle worked with the State Attorney's office under the STOP grant program for thirteen years, and this had major positive impacts on the provision of criminal justice and advocacy services to domestic violence and sexual assault victims in Washington County. Strong positive relationships continue between Circle and the City of Barre. The City of Barre applied for and received a Vermont Community Block Grant on behalf of the shelter in order to fund expansion and renovation construction activities, which were completed in October 2004. The City of Barre and BCPD have been partners in the planning and development of the First Response Team Program with Circle under the Arrest grant program since 2005.

The Barre City Police Department has been a strong ally for domestic violence awareness and prevention activities for many years and has a close working relationship with Circle. The current Chief of Police has a long history of working with prosecutors related to various STOP funded programs throughout the state and is a dedicated local official who will provide unwavering support for the First Response Team members.

The Barre City Police Department also contracts with Circle under its current federal Arrest grant program to provide the Domestic Violence Investigator assigned to the Washington County State's Attorney's Office. This position provides support to the State's Attorney's Office and all area Law Enforcement Agencies on follow-up and expanded domestic violence, sexual assault, and stalking investigations that have been submitted for prosecution.

Washington County State's Attorney's seeks justice in the prosecution of criminal domestic violence, sexual assault, and stalking offenses. Each county's State's Attorney's Office works collaboratively with law enforcement agencies, social service agencies, victims and members of the public to seek justice in the cases that are investigated and prosecuted. Washington County's SA's office is a strong example of this collaborative effort, and has had a strong working relationship with both Barre City Police and Circle for many years, including the shared goals of the STOP grant program and the Arrest grant program.

Barre City Police, Circle, and Disability Rights (DRVT) all have long-standing working relationships. Circle and DRVT have worked together for a number of years in order to support domestic violence victims who also have disabilities. DRVT regularly attended the Coordinated Community Response Team meetings (CCR) and has remained available to provide consolation to Circle Advocates. Barre City Police have also worked with DRVT in order to provide trainings and best practices to officers when working with victims with disabilities.

Circle is a private, non-profit organization dedicated to providing services for victims and survivors of domestic violence. Circle offers an emergency shelter for women and their children, a 24-hour hotline, advocacy, support groups, information and referral, and educational programs throughout Washington County. Circle Advocates provide crisis support, information, trainings, and referrals to victims of domestic violence, as well as coordination with the States Attorney's Office and CCR. Circle also facilitates and coordinates its local CCR.

Disability Rights Vermont (DRVT) is a statewide agency dedicated to advancing the rights of people with disabilities and mental health issues. DRVT is part of the National Protection and Advocacy system (P&A), which was created by Congress in response to concerns that States were not doing enough to protect people with disabilities against abuse, neglect, and serious rights violations. DRVT is a private non-profit corporation designated by the Governor to be Vermont's P&A system and has been in this role for more than twenty years. DRVT's mission is to promote the equality, dignity, and self-determination of people with disabilities. DRVT provides information and referral, advocacy services, and legal representation when appropriate, to individuals with disabilities throughout Vermont. Since at least 2005 DRVT has enjoyed a positive, collaborative working relationship with the Barre City Police, Washington County States' Attorney's Office, and Circle.

A core planning team of Karol Diamond, the Co-Director of Circle, Timothy Bombardier, Chief of Barre City Police, Rory Thibault, State Attorney for Washington County, and Staff Attorney Lindsey Babson of Disability Rights Vermont, communicated in-person and by email to create an outline of this grant proposal. The planning included consideration of the direct experience of working with victims doing advocacy and providing first response to domestic violence incidents. The planners also considered coordination needs and the best methods of utilizing expertise to assure sustaining the project. All partners have reviewed the budget, goals and activities for this project.

Barre City, Barre City Police, Circle, Washington County State's Attorney, and Disability Rights Vermont developed this Memorandum of Understanding (MOU) to improve collaboration between our agencies and to enhance services for and the response to individuals victimized by domestic and/or sexual violence. This collaboration identifies the following strategies to achieve these goals:

1. Maintain a dialogue between the agencies at the Director level that facilitates the ongoing development of this agreement and further enhances how our agencies work together. The Directors agree to meet no less than quarterly and more often if the need arises.
2. Conduct joint trainings and cross trainings as a forum to address intervention strategies that meet the needs of individuals who have experienced domestic and sexual violence.
3. Resolve potential conflicts in a respectful and professional manner.

4. Act as team members to advocate for the development of resources needed for a coordinated community response to domestic and sexual violence.
5. Provide training and orientation on the collaboration for all new staff at each agency.

### **CONFIDENTIALITY**

Barre City, Barre City Police, Circle, Washington County State's Attorney, and Disability Rights Vermont are governed by different confidentiality policies. As a result, parties will continually define and clarify confidentiality issues that arise as a result of collaboration.

1. DV/SV Victim Advocates have evidentiary privilege in Vermont as defined in Vermont Statute (Title 12, Part 4, Chap. 61, Subchapter 1, section 1614). Their communications with victim/survivors are completely confidential, and will be guided by Circle confidentiality policy. This privilege belongs to the victim/survivor, and therefore may only be waived by the victim/survivor with informed consent. Circle Advocates do not actively seek this consent, but work with victim/survivors to identify the possible risks and advantages of allowing communication with others. Consent to release information may be given in writing, or via direct voice communication between the Advocate and the victim/survivor.
2. When an Advocate's presence is requested at a meeting where other parties will be present, the Advocate is responsible for explaining the risks of compromising confidentiality, including that the Advocate may be called to testify in criminal court proceedings.
3. When participating in collaborative groups, Circle Advocates may provide general information and case consultation, but may not divulge any details regarding specific victim/survivors (including whether or not they are receiving support from Circle) without the informed consent of the victim/survivor.

### **ROLES and RESPONSIBILITIES**

As the grantee, Circle will coordinate the project and fulfill the financial and reporting responsibilities. This will include coordinating necessary meetings and training events, compiling grant reports, developing informational materials for victims/survivors, coordinating and helping to disseminate lessons learned by the work of the project, drawing down funds and paying project-related bills, administering contract funds, and helping to evaluate the project. Circle will employ and supervise the First Response Advocate; Employ and provide supervision and support for CCR coordination; Commit to a coordinated first response with law enforcement during domestic and sexual violence cases; Provide joint and cross-trainings with Team partners; Promote and expand on new and best practices in responding to domestic and sexual violence throughout the community; Support First Response Team Advocates in attending specialized trainings; and Actively participate in the development of a high-risk team, which includes four phases of Orientation, Assessment, Training, and Evaluation. Circle will also work with Team members to develop a specific and detailed MOU and confidentiality agreement particular to the work of the high-risk team.

**The City of Barre** is the local unit of Government partnering with Circle in order to ensure effective implementation of the grant goals and objectives. The City of Barre will work with the First Response Team to promote and expand on best practices when responding to domestic and sexual violence incidents in order to encourage program duplication for other police departments and counties, as well as researching methods to secure financial resources for program sustainability.

**The City of Barre Police Department** will provide two part-time Domestic Violence Investigators; provide office space and equipment for the DV investigators; Support DV Investigators in attending specialized trainings; Commit to a coordinated first response with community advocates during domestic and sexual violence cases; Integrate victim services work in the general orders of the department; Actively participate in the CCR; Verify and review data collection and statistical information; Promote and expand on new and best practices in responding to domestic and sexual violence throughout the community; Provide joint and cross-trainings with Team partners; and Actively participate in the development of a high-risk team, which includes four phases of Orientation, Assessment, Training, and Evaluation. BCPD will also work with Team members to develop a specific and detailed MOU and confidentiality agreement particular to the work of the high-risk team.

**Washington County State's Attorney** will support the part-time Domestic Violence Investigator who is housed at the SA's office; provide office space for the Investigator; Support the Investigator in attending specialized trainings; Commit to a coordinated response to domestic and sexual violence cases; Actively participate in the CCR; and Actively participate in the development of a high-risk team, which includes four phases of Orientation, Assessment, Training, and Evaluation. The SA's office will also work with Team members to develop a specific and detailed MOU and confidentiality agreement particular to the work of the high-risk team.

**Disability Rights Vermont** will provide joint trainings and cross-trainings with members of the First Response Team; Provide technical assistance to members of the First Response Team when they are working with a victim who has a disability; Assist the Team to identify and address any potential barriers for victims with disabilities; and Work with the First Repose Team to support the development of the high-risk team.

### **COMMITMENT of PARTNERS to PROJECT GOALS**

The primary goals of the project are as follows:

**Goal # 1:** Prevent domestic violence related homicides and serious injuries through the development of a multidisciplinary high-risk team.

**Goal # 2:** Enhance victims' safety through a coordinated and collaborative approach to domestic violence, sexual assault, dating violence, and stalking cases.

Goal # 3: Increase accessibility for victims with disabilities through a series of trainings and collaborations with DVRT.

Goal # 4: Address system gaps identified through our Safety Audit.

### **CONTRIBUTIONS to the PROJECT**

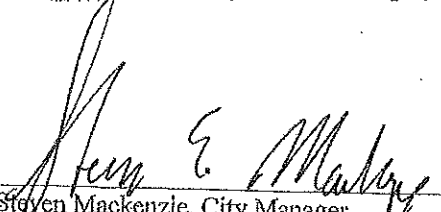
- Circle is contributing resources in the form of administrative and financial management, staff expertise, office space, and office supplies. Other office staff will assist in training support, and policy consultation.
- Barre City Police is contributing resources in the form of staff expertise, office space, office supplies, and equipment required for investigative services.
- Washington County State Attorney's office is contributing resources in the form of staff expertise, office space, and office supplies.
- DRVT is contributing resources in the form of staff expertise, training support and policy consultation.

### **TIMELINE**

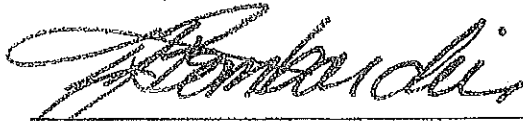
The roles and responsibilities listed above are contingent on the First Response Team receiving the funds requested in the application to the Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence, and Stalking Program of the U.S. Department of Justice, Office on Violence Against Women. The term of this Memorandum of Understanding coincides with the grant period, which is anticipated to extend from October 1, 2018 through September 30, 2021.

**APPROVAL**

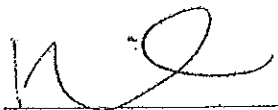
By signing below, all parties approve of the project narrative and project budget, agree to participate in the project as outlined in the grant application, agree to demonstrate a commitment to work together to achieve the stated project goals, and agree to the responsibilities listed above.

  
\_\_\_\_\_  
Steven Mackenzie, City Manager  
City of Barre

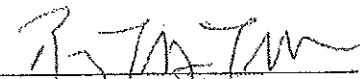
2/23/18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Timothy Bombardier, Chief  
Barre City Police

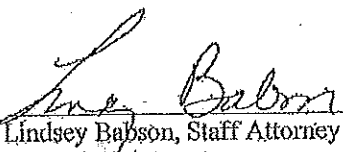
2/23/18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Karol Diamond, Co-Director  
Circle

02-20-18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Rory Thibault, State's Attorney  
Washington County State's Attorney Office

23 FEB 18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Lindsey Babson, Staff Attorney  
Disability Rights Vermont

2/20/18  
\_\_\_\_\_  
Date

### Proposal Abstract

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Washington County's First Response Team, consisting of Circle, Barre City Police, and Washington County State's Attorney's, have been in collaboration since 2005. Most recently, the Tem worked under a 2018 ICJR grant, which allowed for continued work on its Safety Audit Plan and the development of a training video for first responders when responding to victims of crime who also have disabilities. Our other goal from our 2018 grant was to develop a Domestic Violence High Risk Team (DVHRT), which was ultimately delayed due to the COVID pandemic. While our local Coordinated Community Response team (CCR) continues to utilize our Safety Audit report, we made the determination to put the DVHRT on hold so that we can address newly emerging issues in our county which have been identified by CCR members throughout the pandemic.

Due to the stay at home mandates and the closings of state offices, we saw many types of services move to online platforms, allowing for those who had access to technology uninterrupted access to services. A majority of service providers continue to provide online services, including Circle, who has continued to provide support groups online, allowing attendees to remain safe and healthy. So we recognize that having the ability to provide online services continues to benefit many people in need of help and support. What the CCR has been noticing during these changing times is that many people we work with don't have adequate access to technology, don't know how to use this new technology, or given the rural status of Vermont, don't even have access to reliable internet or cell phone connections.

In response to the concerns brought forward by CCR members, the First Response Team will receive specialized trainings in order to ensure that best practices are in place when working with domestic and sexual assault victims; we will partner with Disability Rights Vermont (DRVT) in order to increase service availability for victims who have disabilities; we will provide equipment to members of the First Response Team so that victims have equal access to online court proceedings; the Team and Disability Rights will work together to perform a court watch,



based on the work of Center for Court Innovation to identify any service gaps; and to improve upon our community's response to sexual assault, we will work with the Minnesota Coalition Against Sexual Violence to include aspects of this work into our CCR.

In order for Washington County to move forward and act upon the findings from its last grant cycle, more time and resources are needed. By continuing to identify and address any system gaps, we will provide realistic and valuable methods to support our community in addressing Vermont's high levels of domestic and sexual violence in a united and collaborative voice. Through this work, together we will ensure that services and supports remain victim-centered and have a positive impact on the lives of the families with whom we work.

Improving Criminal Justice Responses  
Budget Detail and Narrative

G. CONSULTANTS / CONTRACTS/SUBAWARDS

<u>Subrecipient Name</u>	<u>Computation</u>	<u>Cost</u>
Barre City Police Department		
DV Investigator, SA's Office	(\$59,800 x 0.45% FTE x 3 years)	\$80,730
DV Investigator, SA's Office	Benefits x 13% of FTE salary	\$10,495
DV Investigator, BCPD	(\$63,398 x 0.4% FTE x 3 years)	\$76,078
DV Investigator, BCPD	Benefits of 22% of FTE salary	\$16,737
BCPD Supervision	(\$117,000 x 0.03 FTE x 3 years)	\$10,530
BCPD Supervision	Benefits x 22% of FTE salary	\$2,317
<b>TOTAL SALARY AND BENEFITS for LAW ENFORCEMENT</b>		<b>\$196,887</b>

The DV Investigators are comprised of two part-time positions. One part-time position will be housed at the Barre City Police Department in order to provide initial on scene investigation of cases. The second part-time investigator will be housed at the State Attorney's office investigating all domestic and sexual violence cases until there is a final disposition. By having these two specialized positions, we will be able to provide thorough and effective responses to domestic and sexual violence, dating violence, and stalking cases throughout the process, covering the initial investigation, arrest and prosecution. The Barre City Police Chief will provide supervision of the two DV Investigators. Both Barre City Police and Circle are very small agencies serving in a rural setting. The investigator housed at the Barre City Police department works on a variety of cases, as do all officers, and the investigator at the State's Attorney's will concentrate all of their on duty time on cases of domestic and sexual violence cases. Because these investigators are trained experts on DV cases, they will not always be the first responder or lead investigator on cases, but will be available throughout the entire grant cycle for consultation and assistance for county-wide domestic and sexual violence cases. They will also attend CCR meetings, participate with Circle in trainings and outreach efforts to municipal departments located in the county, and will be included in the development of the high-risk team. Travel funds have also been included for these three law enforcement positions to attend OVW mandated technical assistance events. The City of Barre provides comprehensive benefit packages for employees, including health insurance, unemployment, workman's compensation, and retirement. The part-time investigator housed at the State's Attorney's office is not eligible for medical or retirement, but does receive FICA and workman's and unemployment compensation, which is why the percentage of benefits for this position is lower than the other two positions. Fringe benefit expenses are figured at a percentage of total wages.



# City of Barre, Vermont

## "Granite Center of the World"

Steven E. Mackenzie, P.E.  
City Manager

N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240  
FAX (802) 476-0264  
[manager@barrecity.org](mailto:manager@barrecity.org)

April 24, 2022

Director  
Office on Violence Against Women  
145 N Street, NE  
Suite 10 W.121  
Washington, DC 20530

Re: Improving Criminal Justice Responses Program

Dear Director,

As Chief Executive Office of the City of Barre, I submit this letter to certify to the following:

1. ~~certify~~ that ~~their laws or~~ Barre City Police Department (BCPD) official policies:

1. encourage or mandate arrests of domestic violence offenders based on probable cause that an offense has been committed; and
2. encourage or mandate arrest of domestic violence offenders who violate the terms of a valid and outstanding protection order;

2. demonstrate that their laws, policies, or practices and their training programs discourage dual arrests of offender and victim;

3. ~~certify that their~~ BCPD laws, policies, or practices prohibit issuance of mutual restraining orders of protection except in cases where both parties file a claim and the court makes detailed findings of fact indicating that both parties acted primarily as aggressors and that neither party acted primarily in self-defense;

4. ~~certify that their~~ BCPD laws, policies, and practices do not require, in connection with the prosecution of any misdemeanor or felony domestic violence, dating violence, sexual assault, or stalking offense, or in connection with the filing, issuance, registration, modification, enforcement, dismissal, or service of a protection order, or a petition for a protection order, to protect a victim of domestic violence, dating violence, stalking, or sexual assault, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, modification, enforcement, dismissal, or service of a warrant, protection order, petition for a protection order, or witness subpoena, whether issued inside or outside the state, tribal, or local jurisdiction; and

5. ~~certify that, their laws,~~ BCPD policies, or practices will ensure that –

1. no law enforcement officer, prosecuting officer or other government official shall ask or require an adult, youth, or child victim of a sex offense as defined under federal, tribal, state, territorial, or local law to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of, trial of, or sentencing for such an offense; and

2. \_\_\_\_\_ the refusal of a victim to submit to an examination described in clause (i) shall not prevent the investigation of, trial of, or sentencing for the offense.

Sincerely,

Steven Mackenzie, City Manager  
City of Barre



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 04-26-22**

**Consent Item No.:** \_\_\_\_ **Discussion Item No.** \_\_\_\_ **Action Item No.** **Liquor Control**

**AGENDA ITEM DESCRIPTION:**

*Liquor control*

**SUBJECT:**

*Same*

**SUBMITTING DEPARTMENT/PERSON:**

*Carol Dawes, clerk/treasurer*

**STAFF RECOMMENDATION:**

*Approve those licenses included on the attached list*

**STRATEGIC OUTCOME/PRIOR ACTION:**

*Not applicable*

**EXPENDITURE REQUIRED:**

*None.*

**FUNDING SOURCE(S):**

*Not applicable.*

**LEGAL AUTHORITY/REQUIREMENTS:**

*7 VSA § 166. CONTROL COMMISSIONERS*

*There shall be control commissioners in each town and city. The control commissioners shall be the ...city council members in each city.*

*7 VSA § 167. DUTIES OF THE LOCAL CONTROL COMMISSIONERS*

*(a) The local control commissioners shall administer the rules furnished to them by the Board of Liquor and Lottery, as necessary to carry out the purposes of this title. Except as provided in subsection (b) of this section, all applications for and forms of licenses and permits, and all rules, shall be prescribed by the Board of Liquor and Lottery, which shall prepare and issue the applications, forms, and rules.*

*(b) If the municipality so votes at a meeting duly warned for that purpose, the local control commissioners may, in the exercise of their authority under this title, condition the issuance of licenses and permits upon compliance, during the term of the license or permit, with any ordinance regulating entertainment or public nuisances that has been duly adopted by the municipality at a meeting duly warned for that purpose.*

*(c) The local control commissioners may, in the exercise of their authority under section 210 of this title, suspend or revoke a license or permit for a violation of any condition placed upon the issuance of the license or permit under subsection (b) of this section.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

*Liquor license applications and renewal applications require the signature of all Councilors voting upon the applications. The City of Barre petitions the Division of Liquor Control for authority to "blanket" approve the applications by presenting them in a group to the Council and having the Council approve them as a batch. The authorization given by DLC establishes the required procedures for presentation to and approval by Council:*

- 1.) The Council is given a list of all applicants along with copies of applications;*
- 2.) The Council is asked if they have any concerns with any applicant on the list, and, if so, those are discussed and voted on separately;*
- 3.) All other applications are recommended for approval in one motion; and*
- 4.) The City Clerk affixes a label to each application noting approval by the Council acting as the local Board of Liquor Control Commissioners, and the date of the warned meeting at which approval was granted.*

**LINK(S):**

*Vermont Statutes Annotated Chapter 7. Alcoholic Beverages, Cannabis, And Tobacco*

**ATTACHMENTS:**

- a) List of Liquor Licenses: those to be approved at this meeting, and status*
- b) Memos from Police Chief Bradon Vail re: Gusto's liquor licenses.*

**INTERESTED/AFFECTED PARTIES:**

*Clerk's office staff, local liquor license-holding businesses and their patrons*

**RECOMMENDED ACTION/MOTION:**

*Approval of the liquor licenses included on the attached list.*

## Barre City 2022 Liquor Licenses – updated 04-26-22

Process for Barre City liquor licenses:

1. Applications received by Clerk’s office and mailed out to license holders.
2. Applications received back with payment. Passed along to FD/PD for inspection/approval. Checked for current taxes, water/sewer and any other charges due to the City.
3. All licenses expire midnight, April 30<sup>th</sup>. Must be renewed by then.

Process as approved by Vermont Department of Liquor Control:

1. Council given a list of all applicants along with copies of applications (scanned and sent via email);
2. Council asked if they have concerns. If so those applications are discussed and voted on separately;
3. All other applications recommended for approval in one motion;
4. Clerk affixes label to approved applications and mails to DLC.

**All establishments presented for Council approval have met the criteria included in Council policy.**

**NOTE: Those with \*\* are contingent upon FD approval.** These establishments have had their initial fire inspections and are waiting for confirmation of corrections/repairs. I would like to have these receive Council approval now, so they can be released for DLC approval as soon as they have FD approval. All licenses expire this Saturday, April 30<sup>th</sup>.

**1<sup>st</sup> CLASS**

- \*\*Delicate Decadence 14 N. Main Street
- \*\*Gusto’s 28 Prospect Street (& outside consumption)

**2<sup>nd</sup> CLASS**

**3<sup>rd</sup> CLASS**

- \*\*Gusto’s 28 Prospect Street

**NOTE: Approval of Gusto’s liquor licenses is contingent upon the conditions outlined in the memo from Police Chief Braedon Vail, dated April 21, 2022. (attached)**

\*\*\*\*\*

NOTE: Establishments still waiting for approval from the Fire Department (as of 4/22/22). These are scheduled for re-inspection the week of April 25<sup>th</sup>:

- Delicate Decadence
- Dollar General (both stores)
- Forget-Me-Not Flowers and Gifts
- Gusto’s
- Morse Block Deli



# Barre City Police Department


**Chief Braedon S. Vail**  
15 Fourth Street, Suite 2  
Barre, Vermont 05641-4476

[www.barrecity.org](http://www.barrecity.org)

Tel: 802-476-6613  
Fax: 802-476-0249

Larry E. Eastman, Jr.  
Deputy Chief of Police

## MEMORANDUM

**TO:** Carol Dawes, City Clerk  
**FROM:** Braedon Vail, Chief of Police   
**CC:** File  
**DATE:** April 12, 2022  
**RE:** Liquor License

The following establishment and subsequent person(s) listed on the application have been checked through the Barre City Valcour RMS system. This check revealed a significant amount of recent activity of concern that could negatively impact their respective application. Please see attached documentation of 2022 incidents for review.

**Gusto's**  
**28 Prospect Street**

Joshua Dickinson

Encl.



1. 22BA003467 Intoxication 04/09/2022

Female refusing to leave after being shut off (potential overserving issue)

2. 22BA003465 Simple Assault 4/08/2022

Two males fighting inside the bar

3. 22BA003130 Disorderly Conduct 04/02/2022

Male and female fighting inside the bar

4. 22VL000412 Liquor License Violation 04/01/2022

DLC received website report from a parent regarding their underage son who was bragging about being served alcohol as he was not ID'd

5. 22VL000402 POLD Source Investigation 03/10/2022

DLC point of last drink source investigation for fatal vehicle v. pedestrian crash

6. 22VL000396 POLD Source Investigation 03/30/2022

DLC point of last drink source investigation for DUI vehicle crash

7. 22BA002973 Disorderly Conduct 03/29/2022

Male in parking lot attempting to fight with patrons

8. 22MP01800 DUI 03/26/2022

DUI subject had been consuming at establishment

9. 22BA002583 Sexual Assault 03/19/2022

Female advised she was sexually assaulted outside of establishment

10. 22BA002558 Disturbance 03/18/2022

Male and female in bar causing disturbance

11. 22VL000274 POLD Source Investigation 02/28/2022

DLC point of last drink source investigation for DUI vehicle crash



# *Barre City Police Department*


**Chief Braedon S. Vail**  
15 Fourth Street, Suite 2  
Barre, Vermont 05641-4476

[www.barrecity.org](http://www.barrecity.org)

Tel: 802-476-6613  
Fax: 802-476-0249

Larry E. Eastman, Jr.  
Deputy Chief of Police

## MEMORANDUM

**TO:** Carol Dawes, City Clerk  
**FROM:** Braedon Vail, Chief of Police   
**CC:** File  
**DATE:** April 21, 2022  
**RE:** Gusto's Liquor License Renewal

In a previous memo dated April 12, 2022, I had enumerated 11 incidents of police and/or DLC involvement with Gusto's during 2022 that could negatively impact the renewal of the establishment's liquor license. On April 21, 2022, I met with Joshua Dickinson, owner of Gusto's regarding my concerns, and to develop a safety improvement plan to allow for license renewal and to mitigate police involvement. During our meeting, Dickinson agreed to send his staff to an already scheduled, in-person DLC training on May 3, 2022, which is taking place at another City establishment. Dickinson further agreed to investigate training for his staff through Pryor Learning Seminars relative to conflict, confrontation, and defusing anger, and other relative trainings. Dickinson advised that his security camera system was recently replaced this week and is now in working order. Dickinson further agreed to a follow-up meeting with me in a few months to assess improvement. Inasmuch, I support the renewal of Gusto's liquor license under the aforementioned stipulations.

**2022 LIQUOR LICENSE RENEWAL APPLICATION**  
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

**10266-001-1RST-001**

Page 1

License Year Beginning May 1, 2022 ending April 30, 2023

Fee: \$230.00 of which  
\$115.00 is paid to town/city  
\$115.00 is paid to DLC  
Town: 12005 - BARRE CITY

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Delicate Decadence, LLC  
Doing Business As:

Licensee #10266- 1

Delicate Decadence  
14 North Main Street  
Barre VT 05641  
Telephone: (802) 479-7948

Mailing Address:  
14 North Main Street  
Barre VT 05641

PLEASE INCLUDE EMAIL ADDRESS: *ddbakeey@vt@gmail.com*

Description of Premises:

1st class license on the first floor of a multilevel brick building utilized as a bakery and small restaurant. Located on the west side of North Main Street, designated as 14 North Main Street and situated just north of the intersection of Prospect Street in the City of Barre

Lessor:

Granite City Developers, LLC  
254 Industrial Lane  
Barre VT 05641

Last Enforcement Seminar: 06/22/2020

Filed Articles of Organization: **Yes**

Date Filed: 02/01/2006

Federal ID Number: 99-9993578

Majority of Members are US Citizens: **Yes**

**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Bolton, Timothy W.	24 French Street	Barre	VT	05641

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year?  Yes  No  
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)?  Yes  No  
If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 11211  
Vt. Dept. of Health Lodging No.:  
Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: MRT-10082428

Disclosure of Non-profit Organization?:  Yes  No

**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

**2022 LIQUOR LICENSE RENEWAL APPLICATION**  
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

**10266-001-1RST-001**  
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 20 day of Apr, 2022

Signature of authorized agent  
of corporation, company, club or association



Signature of individual or partners

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Title)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you making this application for the benefit of any other party?  Yes  No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved by Board of Control Commissioners of the City or Town of \_\_\_\_\_.

Total Membership \_\_\_\_\_, \_\_\_\_\_ members present

Attest, \_\_\_\_\_, Town Clerk

**TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:  
DIVISION OF LIQUOR CONTROL  
13 GREEN MOUNTAIN DRIVE  
MONTPELIER, VT 05602**

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec.312

2022 LIQUOR LICENSE RENEWAL APPLICATION

9523-001-1RST-001

FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

Page 1

License Year Beginning May 1, 2022 ending April 30, 2023

Fee: \$230.00 of which \$115.00 is paid to town/city \$115.00 is paid to DLC Town: 12005 - BARRE CITY

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: JWD Corporation

Licensee # 9523- 1

Doing Business As:

Gusto's 28 Prospect Street Barre VT 05641

Mailing Address: 28 Prospect Street Barre VT 05641

Telephone: (802) 476-7919

PLEASE INCLUDE EMAIL ADDRESS: Joshua W Dickinson @ Gmail . Com

Description of Premises:

1st class license on the first floor of a 2 story wooden structure located on the south side of Prospect Street opposite the intersection of Metro Way, designated as #28 Prospect Street in the City of Barre Vermont.

Lessor:

Jean and Gary Gosslin Barre VT 05641

Last Enforcement Seminar: 11/30/2020

Fed. ID Number: 82-4679514 Incorporation Date: 03/02/2018 Valid Charter?: Yes State of Charter: Vermont

Majority of Directors are US Citizens: Yes

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Table with 5 columns: Corporation Name, Address, Town/City, State, Zip Code. Row 1: Director 1. Dickinson, Joshua, 28 Prospect St., Barre, VT 05641

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? Yes No If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes No If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 17605

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: MRT-10919553-002

Disclosure of Non-profit Organization?: Yes No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

**2022 LIQUOR LICENSE RENEWAL APPLICATION**  
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES


**9523-001-1RST-001**  
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 4 day of April, 2022

Signature of authorized agent  
of corporation, company, club or association

Signature of individual or partners

Joshua W Dickinson 

Owner  
(Title)

Are you making this application for the benefit of any other party?  Yes  No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved by Board of Control Commissioners of the City or Town of \_\_\_\_\_.

Total Membership \_\_\_\_\_, \_\_\_\_\_ members present

Attest, \_\_\_\_\_, Town Clerk

**TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:  
DIVISION OF LIQUOR CONTROL  
13 GREEN MOUNTAIN DRIVE  
MONTPELIER, VT 05602**

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec.312

**2022 LIQUOR LICENSE RENEWAL APPLICATION**

**9523-001-3RST-001**

THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

Page 1

Fee: \$1,095.00

Paid to DLC

Seasonal Fee: \$550.00

Town: 12005 - BARRE CITY

License Year Beginning May 1, 2022 ending April 30, 2023

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: JWD Corporation

Licensee # 9523- 1

Doing Business As:

Gusto's  
28 Prospect Street  
Barre VT 05641  
Telephone: (802) 476-7919

Mailing Address:  
28 Prospect Street  
Barre VT 05641

PLEASE INCLUDE EMAIL ADDRESS: Joshua W Dickinson@gmail.com

Description of Premises:

1st class license on the first floor of a 2 story wooden structure located on the south side of Prospect Street opposite the intersection of Metro Way, designated as #28 Prospect Street in the City of Barre Vermont.

Lessor:

Jean and Gary Gosslin  
Barre VT 05641

Last Enforcement Seminar: 11/30/2020

This Club is: An unincorporated Association?  Yes  No  
A Limited Liability Company?  Yes  No  
A Vermont Corporation?  Yes  No

Fed. ID Number: 82-4679514 Incorporation Date: 03/02/2018 Valid Charter?: **Yes** State of Charter: Vermont  
Majority of Directors are US Citizens: **Yes**

**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. Dickinson, Joshua	28 Prospect St.	Barre	VT	05641

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year?  Yes  No  
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)?  Yes  No  
If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.:  
Vt. Dept. of Health Lodging No.:  
Vt. Tax Dept. Meals & Rooms Cert./Acct. No.:

Disclosure of Non-profit Organization?:  Yes  No

**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378 (b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page



**2022 LIQUOR LICENSE RENEWAL APPLICATION**  
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

**9523-001-3RST-001**  
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 4 day of April, 2022

Signature of authorized agent  
of corporation, company, club or association

Signature of individual or partners

[Signature] Joshua W Dickinson

Owner  
(Title)

Are you making this application for the benefit of any other party?  Yes  No

**MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL  
13 GREEN MOUNTAIN DRIVE  
MONTPELIER, VT 05602**

**MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK**

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved by Board of Control Commissioners of the City or Town of \_\_\_\_\_.

Total Membership \_\_\_\_\_, \_\_\_\_\_ members present Attest, \_\_\_\_\_, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

**TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:  
DIVISION OF LIQUOR CONTROL  
13 GREEN MOUNTAIN DRIVE  
MONTPELIER, VT 05602**

If application is disapproved, local control commissioners shall notify the applicant by letter.

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2022 LIQUOR LICENSE RENEWAL APPLICATION  
OUTSIDE CONSUMPTION PERMIT

9523-001-OUTC-001

Page 1  
Fee: \$20.00  
Paid to DLC

License Year Beginning May 1, 2022 ending April 30, 2023

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS  
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: JWD Corporation

Licensee # 9523- 1

Doing Business As:

Gusto's  
28 Prospect Street  
Barre VT 05641  
Telephone: (802) 476-7919

Mailing Address:  
28 Prospect Street  
Barre VT 05641

PLEASE INCLUDE EMAIL ADDRESS: Joshua W Dickinson@gmail.com

Description of the delineated area is as follows:

Backyard area (behind building) entirely fenced in entrance and exit  
through licensed establishment. 12:00pm - 1:00am. Year round use.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

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In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 4 day of April, 2022

Signature of authorized agent  
of corporation, company, club or association

Joshua W Dickinson

Signature of individual or partners

[Signature]

Owner  
(Title)

Are you making this application for the benefit of any other party?  Yes  No

MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL  
13 GREEN MOUNTAIN DRIVE  
MONTPELIER, VT 05602

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved by Board of Control Commissioners of the City or Town of \_\_\_\_\_.

Total Membership \_\_\_\_\_, \_\_\_\_\_ members present

Attest, \_\_\_\_\_, Town Clerk

Information

Details

**Business Name:** JWD CORPORATION

**Business Type:** Domestic Profit Corporation

**Corporation Subtype:** General Corporation

**Date of Incorporation / Registration Date:** 03/02/2018

**Fiscal Year Month:** 12

**NAICS Code:** 55-Management of Companies and Enterprises

**Principal Office Business Address:** 28 Prospect Street, Barre, VT, 05641, USA

**Citizenship / Domestic Jurisdiction:** Domestic/VT

**Last Report Filed:** 02/03/2022

Key Information

Title:

Kelley Dickinson/Treasurer

Maia Dickinson/Director

Physical Address

28 Prospect St

28 Prospect Str

Agent Information

**Name:** Joshua Dickinson

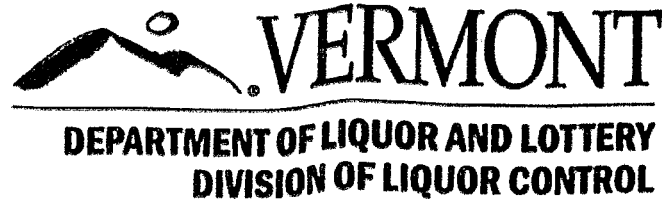
**Physical Address:** 28 Prospect St., Barre, VT, 05641, USA

**Mailing Address:** 28 Prospect St., Barre, VT, 05641, USA

**Agent Type:** Individual Person

Business Name Information

Business Registrants associated with this Assumed Name..



# CERTIFICATE OF ACHIEVEMENT

AWARDED TO

**Joshua Dickinson**

FOR COMPLETING

**1st Class Server Training Program 2020  
Final Exam**

COMPLETION DATE  
November 30, 2020

SCORE  
95%



# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (execassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Brian Perkins Date of Birth: [REDACTED]

Other Names/Nicknames Used: \_\_\_\_\_  
E-mail: All Rock 123@yahoo.com Present Mailing Address: 46 Maplewood Ave

Years at Address? my life Legal residence: (if different from above) \_\_\_\_\_

Home Phone: 802-476-8039 Business Phone: 802-584-3261  
Cell Phone: \_\_\_\_\_ July - Sept

- Position (Commission, Board, Committee or Task Force) applying for
1. ADA Committee Member
  - \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I want to find + give support in the neurodiverse community.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Brian J Perkins Date: March 25, 2022

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email Jody  phone on 4/7/22 to attend Council Mtg. on 4/12/22

Notified by: \_\_\_\_\_

Term of Appointment: From 2022 to 2024

\* 4-21-2022: Same as above - exp. Council on 4-26-2022



# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (excassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Stephen L. Finner Date of Birth: [REDACTED]

Other Names/Nicknames Used : Steve

E-mail: finnerstephen@gmail.com Present Mailing Address: 27 Highland Avenue Apt 3 , Barre VT 05641

Years at Address? .5 Legal residence:( if different from above)

Home Phone: 802-461-2528

Business Phone: \_\_\_\_\_

Cell Phone: 802-598-4317

Position (Commission, Board, Committee or Task Force) applying for

1. Homelessness Task Force

2. \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I have been interested in homelessness since I first started encountering homeless people in a variety of places and started trying to serve them in the 1980's when my church in New York City fed homeless women one night a week and eventually acquired a building and created apartments for them. I fed homeless people when I lived in Washington DC and for awhile provided housing to a homeless person. I am especially concerned with the plight of the homeless elderly. I have also worked in bringing alcohol recovery meetings to homeless people in need of that service.

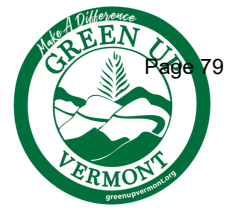
By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: /s Stephen L. Finner

Date: April 12, 2022

Submit completed application to the City Manager's Office at: [excassist@barrecity.org](mailto:excassist@barrecity.org)

<b>City Manager's Office Use Only</b>	
Notified by: <input checked="" type="checkbox"/> email	<input checked="" type="checkbox"/> phone on <u>4/21/22</u> to attend Council Mtg. on <u>4/22/22</u>
Notified by: <u>Jody</u>	
Term of Appointment: From <u>2022</u>	to <u>2023</u>



## Lucas J. Herring Green Up Day Barre City Saturday May 7<sup>th</sup>, 2022

Join your neighbors on Saturday May 7th, in celebrating the beauty of Vermont while helping to make the Barre City community a cleaner, greener, place to live. This year's event has been named the Lucas J. Herring Green Up Day in honor of his years of dedicated service to the city of Barre and his commitment to Green Up Vermont.

On May 7<sup>th</sup> student volunteers will be distributing bags in the parking lot behind City Hall from 8 a.m. to 1:00 p.m. Green Up bags will be available for advance pickup April 15th - May 6th at the Barre City Clerk's Office and at ReSOURCE Barre.

Filled bags can be dropped off on May 7<sup>th</sup> & 8<sup>th</sup> in a Green Up Day dumpster located in the Merchants Row parking lot behind City Hall.

[Staying Safe while Greening up:](#) Wear gloves (gardening gloves work great), tie up bags when full to keep litter from spilling out, check for ticks and wash your hands afterwards. Use caution when working along roads and do not handle needles. Needles should be clearly flagged and reported to the police for proper disposal. If needles can be handled with tongs and put into a puncture proof receptacle (like a plastic jar) and left for the police - even better!

Download the free Greenup Day App at [Google Play](#) or [Apple App Store](#) to track which areas still need to be cleaned up. More information can be found at: <https://greenupvermont.org/> or by contacting Guin Fredriksen at [gfredshs@buusd.org](mailto:gfredshs@buusd.org).





# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 04-26-19**

**Consent Item No.:** \_\_\_\_\_ **Discussion Item No. 9.C** **Action Item No.**

**AGENDA ITEM DESCRIPTION:**

Consideration of Barre Opera House (BOH) City Hall Exterior Conceptual Lighting Proposal (Dan Casey)

**SUBJECT:**

BOH Conceptual Proposal for Exterior Lighting Additions to City Hall

**SUBMITTING DEPARTMENT/PERSON:**

Bare Opera House - Dan Casey, Executive director

**STAFF RECCOMENDATION:**

Barring any issues that I don’t see at this conceptual stage, Manager recommendation is for Council, as Landlord, to allow the BOH, as Tenant, to prepare a formal proposal to pursue the normal permitting process with sufficient detail for staff to make an administrative decision and/or referral to the DRB.

**PRIOR ACTION/TRATEGIC OUTCOME:**

**Prior Action:** None

**Strategic Outcome:** n/a

**EXPENDITURE REQUIRED:** None for the City of Barre

**FUNDING SOURCE(S):** n/a

**LEGAL AUTHORITY/REQUIREMENTS:**

Lease Agreement between the City of Barre (Landlord) & Barre Opera House (Tenant)

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

This Item is not for formal approval by the Council. It is merely for the BOH (Tenant) to seek permission from the City (Landlord) to pursue the formal permitting process for the addition of (event) lighting to the exterior of Barre City Hall. It makes no sense for the BOH nor Permitting staff to invest the time and expense of the formal permitting process if the Landlord does not consent to changes to the building.



**LINK(S):** none

**ATTACHMENTS:**

Lease Agreement y  
Lighting Improvements Concept Exhibit(s)

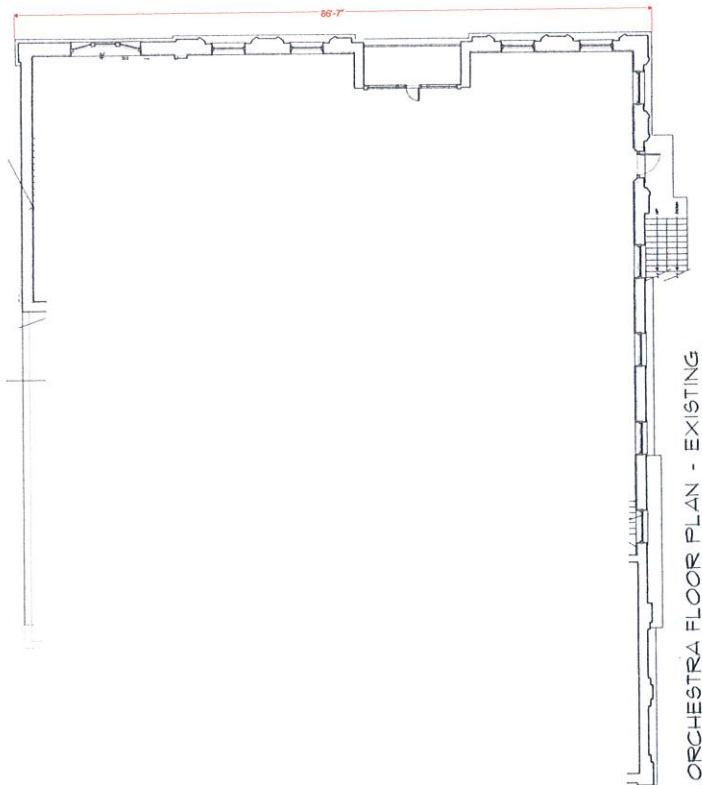
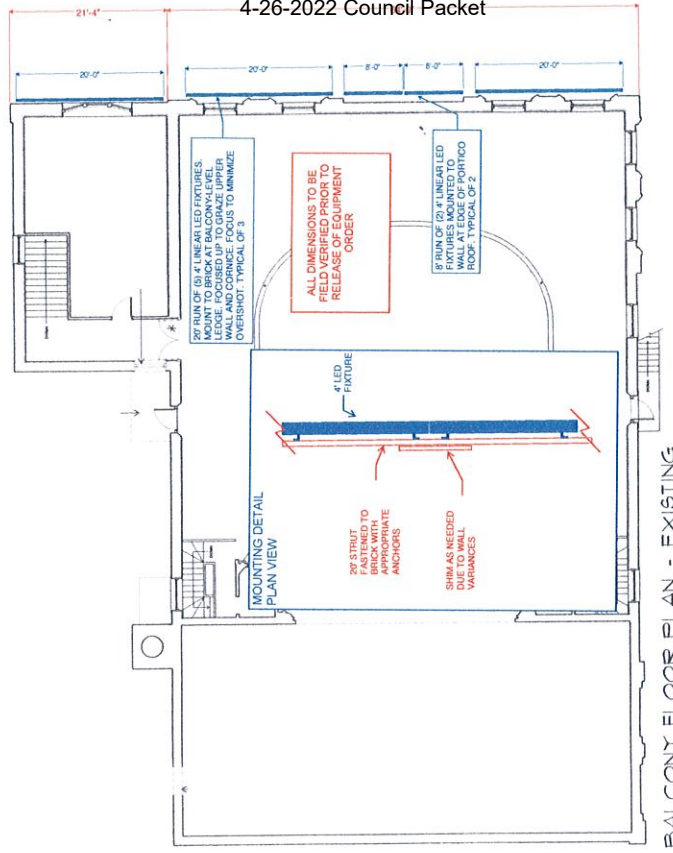
**INTERESTED/AFFECTED PARTIES:**

Barre City Council  
Barre Opera House  
City Residents  
Opera House Patrons

**RECOMMENDED ACTION/MOTION:**

Allow the Barre Opera House to pursue the permitting process for its lighting improvements proposal.





**QUOTE**



TECHNOLOGY FOR  
VISUAL ENVIRONMENTS

**Barre Opera House Exterior Lighting**

Shipping	Terms	Date	Quote #
Allowed	COD	09/27/21	VLSQ596
<b>Quoted To:</b>		<b>Quoted By:</b> Ron Kline	
<b>Phone:</b>		Account Executive rkline@vls.com	
		<b>Phone:</b> 802-448-1688	

**We are pleased to offer you the following quotation:**

Ln #	Qty	Part Number	Description
------	-----	-------------	-------------

**Exterior Lighting Fixtures and Accessories**

**Column Accent Lighting/ Downlighting**

1.	7	CYNE/15W-15W/RG	Insight Cynder Up/Down LED Sconce Fixture BW/10(U)-20(D)/WM 2/UNV/		
				<b>Sub Total:</b>	<b>\$9,510.00</b>

**Cornice/ Wall Wash Lighting**

2.	19	PEX/12W/RGBW-D/A	Insight Pilot Exterior Low Profile Linear RGBW LED Fixture SY/SM/48"/UNV/DMX FX/MG		
3.	5	LC5	Insight Pilot Exterior Leader Cable		
				<b>Sub Total:</b>	<b>\$16,488.00</b>

**Stained Glass Arch Backlighting**

4.	1	293220100000	Rosco LED Tape Static White Kit: 3000K Includes: (4) Static White LED Tape, 5m reels (1) RoscoLED Control Box/300W/24V (4) RoscoLED 2-pin Static White Cable - 5M		
				<b>Sub Total:</b>	<b>\$1,632.00</b>

**Lighting Controls**

5.	1	1DIMVLS	ETC Mosaic Lighting Control System to consist of: DIN14 DIN Rail Enclosure MSC-PS Mosaic 48V DIN-rail Power Supply MTPC-RIO Tessera Remote Input/Output Device MTPC-1 Mosaic Tessera Panel Controller MSC-NET2 Mosaic Six-port PoE Ethernet Switch MTPC-FBB Flush Mount Back Box MSC-OPTO Four-port DMX/RDM Splitter		
				<b>Sub Total:</b>	<b>\$7,313.00</b>

**Order Sub Total: \$34,943.00**



TECHNOLOGY FOR  
VISUAL ENVIRONMENTS

## Barre City Hall & Opera House Exterior Façade Lighting

### Column Accent/ Downlight LED Fixtures

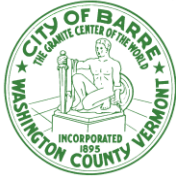
Sconce type lighting fixture with both up and down light fixtures in single cylinder, to provide uplight accent lighting on columns and downlight general illumination on lower wall and sidewalk. RGBW Color-mixing LEDs, DMX control.



### Linear Cornice/ Wall Wash LED Fixtures

Linear uplight fixture to wash upper façade wall and cornice. RGBW Color-mixing LEDs, DMX control.





# *City of Barre, Vermont*

## *“Granite Center of the World”*

Dawn Monahan  
Finance Director

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Barre, VT 05641  
Telephone (802) 476-0252  
FAX (802) 476-0264  
[financedirector@barrecity.org](mailto:financedirector@barrecity.org)

To: Mayor Hemmerick, Manager Mackenzie, and City Council  
From: Dawn Monahan, Finance Director  
Date: April 22, 2022  
Re: FY22 Q3 Financial Update

This memo is for informational purposes only. The figures below are based upon actual financial data gathered on March 30, 2021. This update includes both the General Fund and the Enterprise Funds.

As of March 30, FY22 is 75% complete. Using that as a baseline, **General Fund revenues** in aggregate are running ahead of budget at 80% and total general fund expenditures are running slightly below the baseline at 73%.

On the attached **General Fund** spreadsheet, the **expenditure** section will identify departments that are running ahead of the 75% budget complete ‘target’ and are highlighted in yellow. The following bullet points will identify the contributing factors:

- 001-5010 Admin & General – largely due to timing of invoices like membership dues and city annual report expense but advertising is already over budget for the year
- 001-5050 Finance – payout of accrued vacation and sick leave per contract terms upon retirement and office expenditures like desks and printers to relocate our office to Alumni Hall
- 001-5070 Clerks Office – credit card fees that our vendor charges are posted here but are largely offset by the revenue collected from the payer, which is reflected in the fees section of revenue
- 001-6043 City Hall Maintenance – installation of heat pumps in old finance & clerks offices, council chambers overheating issues, isolate the Barre Opera House heating system from the rest of the building, replacement of the fuel tank on the generator, compressor tank replacement for the sprinkler system, heating fuel oil is running ahead of budget which you can see below in the packet reports
- 001-7015 Facilities – electricity and water bills for the pool which are either over or will be over budget for the fiscal year
- 001-7020 Auditorium – steam valve replacement and repair to the generator’s engine cooling system, heating fuel oil is running ahead of budget which you can see below in the packet reports

- 001-7030 BOR – roof repair (covered by the FY21 Fund balance surplus but still coded as a FY22 expenditure), replacement of the boiler expansion tank, repair to the zamboni’s hot water heater
- 001-7035 Public Safety Building – Roof-top unit duct cleaning and repair, replace the ambulance bay garage door springs
- 001-7060 Sanitary Landfill – purely timing of an annual payment
- 001-8020 Engineering – overtime and training/development
- 001-9050 & 9070 Debt Service Principal & Interest – purely timing
- 001-9060 General Insurance – purely timing
- 001-9110 Misc. Tax Levied – purely timing of Washington Co. Tax payment
- 001-9120 Special Projects – Police, Fire, & Custodial special detail events which is largely offset in the revenue section
- Vacancy savings through Q3 is approximately \$95k

On the attached **Enterprise Fund** spreadsheets, the **Water Fund revenues** are 73% of the budget, the **Sewer Fund revenues** are 68% of the budget. The expenditure sections will identify categories that are running ahead of the 75% budget complete ‘target’ and are highlighted in yellow. The following bullet points will identify the contributing factors:

**Water Fund Expenditures:**

- 002-8200 Professional Services – work on water asset mgmt. project which is covered by the revolving loan
- 002-8200 Other – Purchase of 2013 Hyundai Sonata for meter reader
- 002-8200 Bond Interest – purely timing
- 002-8220 Supplies – boots and glasses reimbursements made at year-end due to union contract terms
- 002-8220 Maintenance – Filter #3 rebuild, purchased backwash pump
- 002-8220 Taxes – purely timing as Town of Orange (reservoir) is paid semi-annually

**Sewer Fund Expenditures:**

- 003-8300 Supplies – purely timing for annual license fee
- 003-8300 Bond Interest – purely timing
- 003-8330 Supplies – safety equipment was under budgeted
- 003-8330 Permits & Testing – testing/sampling was under budgeted
- 003-8330 Supplies – under budgeted in safety equipment
- 003-8330 Utilities – heating fuel oil is over budget for the year which you can see below in the packet reports
- 003-8330 Maintenance – aquatic toxicity testing specialty service, loader tires, replacement cutters for influent shredder, SCADA hardware & software upgrade, iFIX software license for redundant SCADA computer
- 003-8330 Bond Interest – purely timing

The attached spreadsheets are a summary of the financial data gathered on March 30.

Account	Budget	Actual FY22* (thru 03/30/2022)	FY22 Totals Against Budget	
			Over/(Under)	75.00% Complete Actual as a % of Budget
<b>Budget Status Report</b>				
<b>REVENUES</b>				
Total 001-4005 General Tax Revenue	9,465,674	7,539,629	(1,926,045)	80%
Total 001-4010 Business Licenses	13,702	15,633	1,931	114%
Total 001-4015 PILOT	309,000	324,776	15,776	105%
Total 001-4030 Fees	561,718	459,463	(102,255)	82%
Total 001-4060 Fines & Penalties	82,600	58,356	(24,244)	71%
Total 001-4070 Federal & State Aid	328,332	272,428	(55,904)	83%
Total 001-4090 Rents & Leases	183,850	180,356	(3,494)	98%
Total 001-4100 Charges for Services	1,656,167	1,248,035	(408,132)	75%
Total 001-4100 Cemetery Revenue	113,503	87,211	(26,292)	77%
Total 001-4110 Misc Revenue	121,786	104,182	(17,604)	86%
<b>TOTAL REVENUE</b>	<b>12,836,332</b>	<b>10,290,069</b>	<b>(2,546,263)</b>	<b>80%</b>
<b>EXPENDITURES</b>				
Total 001-5010 Admin & General	165,199	126,638	(38,561)	77%
Total 001-5020 Assessor	124,634	48,787	(75,847)	39%
Total 001-5030 Legal Expenses	47,000	21,178	(25,822)	45%
Total 001-5040 City Manager	262,092	186,240	(75,852)	71%
Total 001-5050 Finance	218,333	174,690	(43,643)	80%
Total 001-5060 Elections	8,250	8,331	81	101%
Total 001-5070 Clerks Office	211,952	172,385	(39,567)	81%
Total 001-6020 Animal Control	11,000	850	(10,150)	8%
Total 001-6040 Fire Dept	1,911,139	1,350,783	(560,356)	71%
Total 001-6043 City Hall Maintenance	112,317	125,536	13,219	112%
Total 001-6045 Meters	94,167	63,500	(30,667)	67%
Total 001-6050 Police Dept	2,000,842	1,412,314	(588,528)	71%
Total 001-6055 Dispatch Services	605,483	391,155	(214,328)	65%
Total 001-6060 Street Lighting	151,600	103,880	(47,720)	69%
Total 001-6070 Traffic Control	23,000	8,816	(14,184)	38%



Account	Budget	Actual FY22* (thru 03/30/2022)	FY22 Totals Against Budget	
			Over/(Under)	75.00% Complete
				Actual as a % of Budget
Total 001-7010 Aldrich Library	234,600	175,950	(58,650)	75%
Total 001-7015 Facilities	109,635	88,779	(20,856)	81%
Total 001-7020 Auditorium	198,369	180,449	(17,920)	91%
Total 001-7030 BOR	218,374	212,100	(6,274)	97%
Total 001-7035 Public Safety Bldg	133,775	121,062	(12,713)	90%
Total 001-7050 Recreation	117,847	79,450	(38,397)	67%
Total 001-7060 Sanitary Landfill	8,900	8,528	(372)	96%
Total 001-8020 Engineering	248,555	201,768	(46,787)	81%
Total 001-8030 Permitting, Planning, Inspection	152,270	74,053	(78,217)	49%
Total 001-8035 Community Development	119,044	75,597	(43,447)	64%
Total 001-8040 Parks/Trees	15,900	10,357	(5,543)	65%
Total 001-8050 Streets	1,404,385	931,951	(472,434)	66%
Total 001-8500 Cemetery	140,576	104,490	(36,086)	74%
Total 001-9020 Insurance	1,369,777	897,409	(472,368)	66%
Total 001-9030 City Pension	428,871	249,497	(179,374)	58%
Total 001-9050 Debt Service Principle	699,526	624,798	(74,728)	89%
Total 001-9060 General Insurance	784,521	687,418	(97,103)	88%
Total 001-9070 Interest Expense	150,187	181,958	31,771	121%
Total 001-9100 Unemployment Insurance	25,000	18,505	(6,495)	74%
Total 001-9110 Misc Tax Levied	191,906	153,443	(38,463)	80%
Total 001-9120 Special Projects	30,841	25,715	(5,126)	83%
Total 001-9130 Misc	106,465	101,146	(5,319)	95%
<b>TOTAL EXPENDITURES</b>	<b>12,836,332</b>	<b>9,399,506</b>	<b>(3,436,826)</b>	<b>73%</b>

\*FY22 Information is a snapshot in time

**Vehicle Gas & Diesel Budget Status Report**

FY22 Totals 75.00%  
Against Budget Complete

<b>Account</b>	<b>Budget</b>	<b>Actual FY22* (thru 03/30/2022)</b>	<b>Over/(Under)</b>	<b>Actual as a % of Budget</b>
<b>EXPENDITURES - Vehicle Gas &amp; Diesel</b>				
<b>Total 001-6040 Fire Dept Vehicle Fuel</b>	14,830	12,442	(2,388)	84%
<b>Total 001-6050 Police Dept Vehicle Fuel</b>	25,000	17,531	(7,469)	70%
<b>Total 001-7015 Facilities Vehicle Fuel</b>	2,837	2,262	(575)	80%
<b>Total 001-8050 Streets Vehicle Fuel</b>	56,327	50,125	(6,202)	89%
<b>Total 001-8500 Cemetery Vehicle Fuel</b>	3,500	3,614	114	103%
<b>TOTAL EXPENDITURES</b>	<b>102,494</b>	<b>85,975</b>	<b>(16,519)</b>	<b>84%</b>

\*FY22 Information is a snapshot in time

\*\*Does Not include reimbursement for personal vehicle use

**Heating Oil & Propane Budget Status Report**

FY22 Totals 75.00%  
Against Budget Complete

<b>Account</b>	<b>Budget</b>	<b>Actual FY22* (thru 03/30/2022)</b>	<b>Over/(Under)</b>	<b>Actual as a % of Budget</b>
<b>EXPENDITURES - Heating Fuel</b>				
<b>Total 001-6043 City Hall Fuel Oil</b>	35,474	27,381	(8,093)	77%
<b>Total 001-7015 Wheelock Fuel Oil</b>	2,634	2,985	351	113%
<b>Total 001-7020 Auditorium/Annex Fuel Oil</b>	19,800	25,338	5,538	128%
<b>Total 001-7020 Auditorium Propane</b>	3,710	3,812	102	103%
<b>Total 001-7030 BOR Propane</b>	13,440	13,255	(185)	99%
<b>Total 001-7035 Public Safety Bldg Fuel Oil</b>	650	1,238	588	190%
<b>Total 001-7035 Public Safety Bldg Propane</b>	22,169	21,297	(872)	96%
<b>Total 001-8050 Streets Garage Fuel Oil</b>	15,226	16,211	985	106%
<b>Total 001-8500 Cemetery Office Fuel Oil</b>	500	748	248	150%
<b>TOTAL EXPENDITURES</b>	<b>113,603</b>	<b>112,265</b>	<b>(1,338)</b>	<b>99%</b>

\*FY22 Information is a snapshot in time

<b>Salt Budget Status Report</b>		FY22 Totals Against Budget		75.00% Complete
<b>Account</b>	<b>Budget</b>	<b>Actual FY22* (thru 03/30/2022)</b>	<b>Over/(Under)</b>	<b>Actual as a % of Budget</b>
<b>EXPENDITURES</b>				
<b>Total 001-8050 Streets Salt Budget</b>	180,000	126,445	(53,555)	70%

\*FY22 Information is a snapshot in time

\*\*Delivery on 4/15 32.08 Tons = \$2,372

Water Fund Budget Status Report		FY22 Totals Against Budget		75.00% Complete
Account	Budget	Actual FY22* (thru 3/30/2022)	Over/(Under)	Actual as a % of Budget
<b>REVENUES</b>				
Total 002-4100 Charges for Services	2,978,909	2,141,680	(837,229)	72%
Total 002-4015 PILOT	394	394	-	100%
Total 002-4110 Misc Revenue	8,290	24,479	16,189	295%
<b>TOTAL REVENUE</b>	<b>2,987,593</b>	<b>2,166,553</b>	<b>(821,040)</b>	<b>73%</b>
<b>EXPENDITURES</b>				
Total 002-8200 Personnel Services & Benefits	451,300	254,454	(196,846)	56%
Total 002-8200 Administrative Costs	246,926	185,194	(61,732)	75%
Total 002-8200 Professional Services	8,600	26,685	18,085	310%
Total 002-8200 Supplies	16,200	10,460	(5,740)	65%
Total 002-8200 Utilities	29,340	20,664	(8,676)	70%
Total 002-8200 Maintenance	200,000	74,187	(125,813)	37%
Total 002-8200 Taxes	5,250	3,657	(1,593)	70%
Total 002-8200 Depreciation	170,000	-	(170,000)	0%
Total 002-8200 Other Operating Expenses	300	12,012	11,712	4004%
Total 002-8200 Abatements	-	1,111	1,111	n/a
Total 002-8200 Bond Interest Expense	13,511	16,643	3,132	123%
<b>Total Water Department Expenditures</b>	<b>1,141,427</b>	<b>605,067</b>	<b>(536,360)</b>	<b>53%</b>
Total 002-8220 Personnel Services & Benefits	283,082	195,227	(87,855)	69%
Total 002-8220 Administrative Costs	246,926	185,194	(61,732)	75%
Total 002-8220 Professional Services	7,000	425	(6,575)	6%
Total 002-8220 Permits & Testing	39,800	24,332	(15,468)	61%
Total 002-8220 Supplies	6,920	5,915	(1,005)	85%
Total 002-8220 Utilities	114,825	63,723	(51,102)	55%
Total 002-8220 Maintenance	53,900	70,101	16,201	130%

**Water Fund Budget Status Report**

FY22 Totals 75.00%  
Against Budget Complete

<b>Account</b>	<b>Budget</b>	<b>Actual FY22* (thru 3/30/2022)</b>	<b>Over/(Under)</b>	<b>Actual as a % of Budget</b>
<b>Total 002-8220 Taxes</b>	54,000	51,877	(2,123)	96%
<b>Total 002-8220 Depreciation</b>	320,000	-	(320,000)	0%
<b>Total 002-8220 Other Operating Expenses</b>	6,250	-	(6,250)	0%
<b>Total 002-8220 Bond Interest Expense</b>	207,772	205,971	(1,801)	99%
<b>Total 002-8220 Chemicals</b>	152,150	83,170	(68,980)	55%
<b>Total Water Filtration Plant Expenditures</b>	<b>1,492,625</b>	<b>885,935</b>	<b>(1,679,410)</b>	<b>59%</b>
<b>TOTAL Expenditures</b>	<b>2,634,052</b>	<b>1,491,002</b>	<b>(2,215,770)</b>	<b>57%</b>
<b>FY22 Pre-adjusted Surplus/(Deficit)</b>		<b>675,551</b>		

\*FY22 Information is a snapshot in time

**Sewer Fund Budget Status Report**

FY22 Totals  
Against Budget 75.00%  
Complete

Account	Budget	Actual FY22* (thru 3/30/2022)	Over/(Under)	Actual as a % of Budget
<b>REVENUES</b>				
<b>Total 003-4100 Charges for Services</b>	2,611,580	1,775,107	(836,473)	68%
<b>Total 003-4110 Misc Revenue</b>	22,909	15,070	(7,839)	66%
<b>TOTAL REVENUE</b>	<b>2,634,489</b>	<b>1,790,177</b>	<b>(844,312)</b>	68%
<b>EXPENDITURES</b>				
<b>Total 003-8300 Personnel Services &amp; Benefits</b>	364,140	184,658	(179,482)	51%
<b>Total 003-8300 Administrative Costs</b>	197,540	148,155	(49,385)	75%
<b>Total 003-8300 Professional Services</b>	9,350	2,006	(7,344)	21%
<b>Total 003-8300 Supplies</b>	14,300	10,834	(3,466)	76%
<b>Total 003-8300 Utilities</b>	13,700	8,760	(4,940)	64%
<b>Total 003-8300 Maintenance</b>	121,000	31,302	(89,698)	26%
<b>Total 003-8300 Depreciation</b>	95,000	-	(95,000)	0%
<b>Total 003-8300 Abatements</b>	-	780	780	n/a
<b>Total 003-8300 Bond Interest Expense</b>	15,203	16,594	1,391	109%
<b>Total Sewer Department Expenditures</b>	<b>830,233</b>	<b>403,089</b>	<b>(428,535)</b>	49%
<b>Total 003-8330 Personnel Services &amp; Benefits</b>	369,266	256,854	(112,412)	70%
<b>Total 003-8330 Administrative Costs</b>	296,311	222,233	(74,078)	75%
<b>Total 003-8330 Professional Services</b>	9,100	884	(8,216)	10%
<b>Total 003-8330 Permits &amp; Testing</b>	28,800	31,541	2,741	110%
<b>Total 003-8330 Supplies</b>	10,050	11,089	1,039	110%
<b>Total 003-8330 Utilities</b>	220,000	202,389	(17,611)	92%
<b>Total 003-8330 Maintenance</b>	142,000	135,148	(6,852)	95%

**Sewer Fund Budget Status Report**

FY22 Totals 75.00%  
Against Budget Complete

Account	Budget	Actual FY22* (thru 3/30/2022)	Over/(Under)	Actual as a % of Budget
Total 003-8330 Sludge Disposal	327,000	242,315	(84,685)	74%
Total 003-8330 Depreciation	255,000	-	(255,000)	0%
Total 003-8330 Bond Interest Expense	55,421	77,149	21,728	139%
Total 003-8330 Chemicals	219,865	112,226	(107,639)	51%
<b>Total Sewer Treatment Facility Expenditures</b>	<b>1,932,813</b>	<b>1,291,828</b>	<b>(1,496,663)</b>	<b>67%</b>
Total 003-8430 NE Pump Station Revolving Loan Exp		37,262	37,262	n/a
Total 003-8533 \$900k Bond Expenditures		634,065	634,065	n/a
<b>Total Sewer Capital Expenditures</b>		<b>671,327</b>	<b>671,327</b>	n/a
<b>TOTAL Expenditures</b>	<b>2,763,046</b>	<b>2,366,244</b>	<b>(1,253,871)</b>	<b>86%</b>
<b>FY22 Pre-adjusted Surplus/(Deficit)</b>		<b>(576,067)</b>		

\*FY22 Information is a snapshot in time



**Vehicle Gas & Diesel Budget Status Report**

FY22 Totals 75.00%  
Against Budget Complete

<b>Account</b>	<b>Budget</b>	<b>Actual FY22* (thru 03/30/2022)</b>	<b>Over/(Under)</b>	<b>Actual as a % of Budget</b>
<b>EXPENDITURES - Vehicle Gas &amp; Diesel</b>				
<b>Total 002-8200 Water Dept Vehicle Fuel</b>	6,500	4,475	(2,025)	69%
<b>Total 002-8220 Water Treatment Dept Vehicle Fuel</b>	5,000	3,103	(1,897)	62%
<b>Total 003-8300 Sewer Vehicle Fuel</b>	4,200	4,125	(75)	98%
<b>Total 003-8330 WWTF Vehicle Fuel</b>	3,000	3,066	66	102%
<b>TOTAL EXPENDITURES</b>	<b>18,700</b>	<b>14,769</b>	<b>(3,931)</b>	<b>79%</b>

\*FY22 Information is a snapshot in time

\*\*Does Not include reimbursement for personal vehicle use

**Heating Oil & Propane Budget Status Report**

FY22 Totals 75.00%  
Against Budget Complete

<b>Account</b>	<b>Budget</b>	<b>Actual FY22* (thru 03/30/2022)</b>	<b>Over/(Under)</b>	<b>Actual as a % of Budget</b>
<b>EXPENDITURES - Heating Fuel</b>				
<b>Total 002-8200 Water Dept Fuel Oil</b>	5,720	27,381	21,661	479%
<b>Total 002-8220 Water Treatment Dept Propane</b>	18,125	14,880	(3,245)	82%
<b>Total 003-8300 Sewer Fuel Oil</b>	1,200	1,069	(131)	89%
<b>Total 003-8330 WWTF Fuel Oil</b>	54,000	60,947	6,947	113%
<b>TOTAL EXPENDITURES</b>	<b>79,045</b>	<b>104,277</b>	<b>25,232</b>	<b>132%</b>

\*FY22 Information is a snapshot in time

## Barre City Resolution #2022-05

**A RESOLUTION IN SUPPORT OF YOUTH ENGAGEMENT, SERVICE & STUDENT ART IN BARRE CITY**

*Whereas*, the Governor's Economic Mitigation and Recovery Task Force on Local Support and Community Action -- in a paper on municipal engagement for diversity, equity, and Inclusion -- recommended that communities engage schools and give young people a seat at the table on boards, commission and committees; and

*Whereas*, a Town Meeting Day Survey issued in 2021 found that only one in five respondents thought Barre City offers good opportunities for young people starting out here to be happy and successful -- a finding that concerned many people and served as a call to action; and

*Whereas*, in recognition of the unique perspectives and contributions Barre's youth can and do make in charting a better future for their City, the Barre City Council amended its Municipal Bodies and Appointments Policy on April 29th, 2022 to allow and welcome youth applicants to specified Commissions and Committees; and

*Whereas*, under the leadership of Sue Higby at Studio Place Arts and in partnership with Barre Art Educators Danielle Berg and Eirene Mavodones, Barre City Council is pleased to host 'Us!', 29 student self-portraits with artwork from students in Grades 8-12 on display in City Council Chambers at Barre City Hall between April 21 – June 10, 2022;

*Now, therefore be it resolved that:*

Barre City Council declares the month of May a month to celebrate and honor Barre City youth, their perspectives, their service, and their contributions -- and the Council thanks Sue Higby, Daneille Berg, Eirene Mavodones and the 29 student artists helping to remind Council and staff at each and every meeting how our work must be focused on the long-term, on our shared future, and on the next generation of our city.

---

Jake Hemmerick, Mayor

City of Barre, Vermont



# *City of Barre, Vermont*

*"Granite Center of the World"*

Steven E. Mackenzie, P.E.  
City Manager

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240  
FAX (802) 476-0264

April 15, 2022

The Honorable Representative Peter Welch  
2187 Rayburn House Office Building  
Washington, DC 20515

**SUBJECT: Congressional Earmark Request – Barre City Auditorium Upgrades**

Dear Representative Welch:

I am writing on behalf of the Barre City Council to express support for a Congressional Earmark funding request from your office for upgrades to the City of Barre Municipal Auditorium. Specifically, this request is for funding for facility upgrades to the Auditorium to make badly needed HVAC system, air filtration, electrical, technology, and ADA accessibility upgrades to this facility.

The "Aud" as it is known locally and throughout the State is a popular landmark in the core of the City and is part of the fabric of the Community. It has reliably served the populace of the City, central Vermont, and the State over its eighty-three (83) year history for a wide-variety of community (blood drawings, childcare) and social events. The Aud also serves as the local polling station for all City-wide elections, most notably Town Meeting Day, as well as all national elections. Equally as important, it has served as a state resource for regional public health infrastructure (emergency mass-casualty, vaccination and testing), as well annual high-school, statewide basketball tournaments, and more. It has been rated to have one of the top-ten high-school basketball courts in the Country.

We believe an investment of Congressional earmark funds to upgrade this Civilian Conservation Corps facility would be of substantial benefit locally and statewide, and will position his facility for public use for another eighty (80) plus years. On behalf of the Barre City Council, we appreciate your consideration of this request, and look forward to a favorable decision.

Very Truly Yours,

Steven E. Mackenzie

xc: Barre City Council  
Jeff Bergeron, Building & Community Services Director  
Cody Morrison, Barre Area Development Corporation Executive Director



# • *City of Barre, Vermont*

## *“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

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To: Mayor Jake Hemmerick and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: April 22, 2022

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

### **1. CLERK/TREASURER'S OFFICE:**

- The House Government Operations Committee continues to have jurisdiction over H.444, the bill that contains both our 2021 and 2022 charter changes as approved by the voters at those annual town meeting elections. They took no testimony again this week. I sent an email to all committee members, encouraging them to take up and pass the bill out of committee.
- Continue to work with the VT Homeowners Assistance Program (VHAP), which provides assistance with property taxes, mortgages, utilities, and condo or homeowner association fees. Also participating in the Low Income Household Waste/Water Assistance Program (LIHWAP) being administered through DCF Economic Services. This program is offering funding support for delinquent water/sewer bills.
- 2022 dog licenses are on sale. All dogs were required to be licensed by April 1<sup>st</sup>. We are running behind pre-COVID licensing numbers, and will be sending out reminder postcards to those who licensed dogs over the past 2 years, but not this year to date.
- All liquor license renewal applications have been received, and the last 2 that require Council approval will come before the body Tuesday night. There are 6 establishments that still need to pass their fire inspection. Those remaining were all visited yesterday, and they have assured the department they expect to make the final repairs/upgrades over the weekend. Re-inspections are scheduled for early next week. All liquor licenses expire the end of April.

## 2. BUILDING AND COMMUNITY SERVICES:

- I was in on Saturday to assist with the pitching machines in the batting cages.
- The Central Vermont Little League and Barre Community Baseball/Softball utilized the BOR and batting cages on Saturday.
- I attended the Cemetery Committee meeting on Monday.
- Also on Monday, I met with a family at Hope in the morning to assist them with exchanging a lot they previously purchased for a lot in another location of the cemetery. I met with another family in the afternoon and assisted them with the purchase of a lot in Hope.
- Barre Community Baseball/Softball utilized the BOR and batting cages on Monday and Wednesday evenings.
- On Tuesday, I attended the Civic Center Committee meeting and the Department Head meeting in the morning. In the afternoon, I met with Cody Morrison, Bob Lord from E.F. Wall and Steve Puhl from New England Air regarding the AUD “earmark funding” project.
- BYSA lacrosse utilized the BOR on Tuesday evening.
- The DMV held CDL testing on Wednesday in the Civic Center parking lot.
- I met with the City Manager on Wednesday regarding ongoing projects for the BCS Department.
- The Vermont Foodbank held their commodities drop on Thursday in the Civic Center parking lot.
- On Thursday, I met with Cody Morrison regarding the AUD project.
- The Zen Archery group met on Thursday evening in the AUD basement.
- The VeggieVanGo monthly event was held on Friday morning in the Civic Center parking lot.
- I met with representatives from Swish-White River on Friday afternoon at the AUD regarding their May “Vendors Expo” event.
- The Cemetery had two full burials during the week. They also continued with spring cleanup projects.
- The Facilities crew spent the week cleaning up the playgrounds. They also cleaned up a fallen tree on the bank along the Warren Street side of the Civic Center property and removed two fallen trees on the bike path below BCEMS. They also worked on the softball field at Tarquinio Park.

### 2a. RECREATION:

- Held Annual Egg Hunt – wonderful turnout – sent out thank you notes and closed out event.
- Attended DH meeting
- Attended Civic Center Committee meeting
- Attended Cemetery Committee meeting
- Submitted information so we are able to teach American Red Cross swim classes at the pool this summer.
- Enrolled in a Lifeguard Training Recertification class
- Prepared Rotary Park Shelter reservations
- Received word of a successful summer grant application

- Contacted summer program leaders of grant acceptance so we can begin firming up dates.
- Updated scheduling, adding events to calendar.
- Worked on summer program information now that some fees can be confirmed.

### **3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:**

#### **Planning – Janet – the highlights (Monday through Friday):**

- Reviewed all the weekend emails received;
- Internal parking team meeting on Monday morning;
- Department Head meeting on Tuesday morning;
- Bi-weekly meeting with the Manager on Wednesday morning;
- Attended the State Permit Navigator Portal training via TEAMS Wednesday afternoon; will need to revise language on permits, website, applications, etc. to direct applicants to the portal to find out about potential DEC permits rather than calling someone, as they have done away with those positions;
- Spoke with the Manager about end of term volunteers and what is the procedure needed if someone wants to apply for another term or not;
- Spoke with Rick D’Angelis on Wednesday afternoon regarding his desire to amend the Good Samaritan Haven DRB Decision and zoning permit based on the ideas he has;
- Spoke with Betsey Wescott, Town Clerk in Poultney, who was charged with filling out the Poultney Planning Commission’s Municipal Plan & Bylaw Certification as she had never done it and didn’t know anything about it;
- Sought formal resignation letters from the 3 members of the Energy Committee so that I can forward to the Manager’s office;
- Created the canceled agenda for the Energy Committee’s standing meeting for Monday, April 25;
- Finished the final 2022 LEMP (Local Emergency Management Plan) for the Emergency Management Director (Chief Brent) that will need approval at the April 26<sup>th</sup> Council Meeting;
- Created the Planning Commission packet and sent out to the members, along with having Jody post the packet on the website for the meeting and hearing on Thursday, April 28;
- Completed the ARPA 2021 Annual report electronically on the Treasury website with assistance from the Finance Director;
- Permit Administrator work: see below;
- Assessor work: see below;
- Answering questions, phone calls, assisted fellow staff, timesheets, this weekly report write-up, etc.

#### **Permitting – Janet – the highlights (Monday through Friday):**

- Issued 1 building permit;
- Issued 4 electrical permits;
- Issued 1 flood hazard Area permit;
- Issued 2 zoning permits;
- Did not have assistance this week as it was quarter end in the payroll department;
- DRB work for the upcoming May 5 hearing for the former Wilde Electric site;
- Assisted multiple inquires this week at the counter;
- Many phone calls, site visits, email responses regarding permitting;

- Copies files and emailed copies to attorneys, researchers, etc.

**Assessing Clerk – Kathryn (Monday through Friday):**

- Regular office tasks: permit copies into databases, address changes, mapping updates and sending information to our GIS company from maps filed in the clerk’s office; filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 3 property transfer returns this week for input into all systems;
- Sent out 1 map copy and 12 lister cards for those requesting them;
- Downloaded 227 homestead filings for grand list for tax billing – year to date total is 1363;
- Have verified all 226 of 226 sales currently on the list (state added more this week), into the VTPIE software (replacing the NEMRC Grand List module) for the sales study, mapping connection, homestead filing, etc. Note that there are actually 345 total property transfers including those that are not in the Sales Study;
- Continue working on discrepancies between the in-house assessing software named ProVal and the widely used NEMRC grand list module;

**Interim Assessor-Janet – the highlights (Monday through Friday):**

- Receiving PVR-4004 Personal Property forms from businesses in the City – we do not do personal property here in the City, but state law requires businesses to send them to their local Assessing office regardless, so we file them away;
- Department Director continuously checking assessor email and phone inquiries;
- Department Director also sending out lister cards upon inquiry.

**4. DEPARTMENT OF PUBLIC WORKS:**

**Wastewater Treatment Facility**

- ✓ Daily sampling and testing for process control requirements permit reporting
  - ✓ 04-14 Unplugged Grit Pump (Rags)
  - ✓ 04-15 Cleaned Garage
  - ✓ 04-18 Filled Ox Ditch #1 Rotor Assembly with oil checked for leaks (none found)
  - ✓ 04-19 Skimmed sludge from both Primary’s
  - ✓ 04-20 Unplugged heat exchanger (Rags)
- Total Gallons of Wastewater thru Plant 16.834 Million Gallons, Solids Pumped to Digester 9793 Gallons, and Solids out of Digester to Drying Beds 140 Yards, Solids Removed from Drying Beds 120 yards into 3 trucks from Canada

**Sewer Department**

- ✓ 04-14 N Main Pump Station check, clean line on Warren St., Sewer vacuum truck maintenance
- ✓ 04-15 N Main Pump Station check, sewer maintenance
- ✓ 04-18 Hydrant replacement, add material seed and hay at WWPT, N Main Pump Station,
- ✓ 04-19 N Main Pump Station check, shovel out catch basins, maintenance of Sewer Vacuum truck
- ✓ 04-20 Parkside Terrace Sewer vacuum out lines, N Main Pump Station check, Clean line on Belvidere St. and install basin with underdrain connection



**Water Treatment Facility**

- State required lab testing for compliance, Chemical tank/ chemical feed monitoring, Outdoor Buildings/Grounds Maintenance, Indoor Cleaning/Housekeeping
- ✓ 04-14 Total coliform samples- 5 locations, Drained thickening tank into solids basin,
- ✓ 04-15 Distribution Chlorine Residuals- 3 sites, Distribution pump station check- 2 sites, Source protection, Outdoor yard maintenance
- ✓ 04-18 Distribution Chlorine Residuals- 3 sites, Distribution pump station check- 2 sites, Iron and manganese testing, outdoor yard maintenance, Decant water out of solids basin
- ✓ 04-19 Drain/flush thickening tank into solids basin, Clean Cobble Hill Meadows and Deep Rock Pump Stations, Service Kubota Z725 lawn mower
- ✓ 04-20 Weekly generator inspection, Distribution Chlorine Residuals- 3 sites, Distribution pump station check- 2 sites,

**Water Department**

- ✓ 04-14 Water meter readings, truck #14 maintenance, Prep flushing unit, paperwork
- ✓ 04-15 Spaulding High School turn water on Football, meter readings, West Hill tank check
- ✓ 04-18 Water meter readings, West Hill tank check, Hydrant replacement on Merchants Row, add material seed and Hay at WWTP,

- ✓ 04-19 checking manholes, Sewer Vacuum truck maintenance, shovel out catch basins from snow and water build ups, Meter readings, Inventory, plowing, paperwork BCEMS line location, service maintenance
- ✓ 04-20 West Hill tank check, check for possible water leak/structure replacement on Belvidere St., Meter readings

### **Street Department**

- ✓ 04-14 Street sweeping with Johnston Sweeper, take grades & manhole rebuild on Warren Street, replace rotten wood in walk thru with vinyl by Sub-Way on N Main St., Fire Dept. code enforcement vehicle repairs. Sewer Plant weld Digester mixer, Remove chains off Snow fighter and Komatsu loader
- ✓ 04-15 repair sign post, Sweeping streets, install new sewer manhole on Warren St., work planning and paperwork, Fire Dept. enforcement vehicle repairs
- ✓ 04-18 Street Sweeping, fill in water hole N Main St. by RJ Auto and set out cones & prep for paving, fix catch basins on Belvidere St., manhole rebuild on Hill St and Ayer St. in sidewalk, guard rail repairs Granite St. Garfield and bottom of Mountain Ling Run, get truck ready for storm, work planning and paperwork, repairs to truck #29,
- ✓ 04-19 Class taken at West Lebanon by University of New Hampshire for Road Maintenance 101- Pavement Management for Highway & DPW staff (4 Staff members), plowing streets and sidewalks, paperwork, Sewer Vacuum truck and truck #24 maintenance, repairs to meter posts, rewire rear lights on truck #4, check brooks, change gutter broom on Johnston street sweeper repairs to truck #29
- ✓ 04-20 Belvidere St. catch basin install, Prep Hydrant behind Subway for paving, install 3 bollards and paint yellow on Merchant's Row, Paint Hydrant on Blackwell St., Drill test holes on Warren St., Street sweeper repairs and truck #29, Catch Basin repair on High Holborn St., replace catch basin on Belvidere St., paperwork, work planning,

## **5. FINANCE DIRECTOR:**

- Reconciled FY22 Q3 water and sewer revenue & delinquencies
- Completed final review of FY22 Q3 activity and reconciliations
- Prepared FY22 Q3 financial status update memo and supporting documents for council packet and presentation on April 26
- Attended DH meeting
- Reviewed VLCT website for updated ARPA information
- Met with PPA Shatney and submitted the annual required filing for the first ARPA reporting period which contained the selection of the standard allowance designation
- Prepared and filed the quarterly payroll filings
- Distributed employee leave reports to staff
- Received check-list from Accu Data to begin the payroll data integration process
- Reviewed and approved AP Invoices

**6. DEPARTMENT OF PUBLIC SAFETY:**

**6a. FIRE DEPARTMENT:**

Weekly Fire Activity Report to follow this memo.

**6b. POLICE**

Police Media Logs to follow this memo.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003872	04/20/22 23:51:08	Threats/Harassment	Church St	
22BA003871	04/20/22 22:59:48	Assist - Other	Berlin St	Public Assist with a civil issue on Berlin Street
22BA003870	04/20/22 22:50:31	Traffic Stop	Rt 62 / Berlin St	Traffic Stop on Berlin Street for operating at night without rear lights.
22BA003869	04/20/22 21:29:56	Welfare Check	Merchant St	Welfare check on Merchant St.
22BA003868	04/20/22 20:08:44	Traffic Stop	Enterprise Aly / Creamery Ct	
22BA003867	04/20/22 19:57:40	Assist - Public	Enterprise Alley / Creamery Ct	Citizen assist.
22BA003866	04/20/22 18:56:09	Property - Lost	Fourth St	
22BA003865	04/20/22 18:48:00	TRO/FRO Service	Ossola Pl	
22BA003864	04/20/22 18:42:14	Directed Patrol - Motor Vehicle	S Main St #	Directed Patrol on South Main Street.
22BA003863	04/20/22 18:09:34	Traffic Stop	Eastern Ave	
22BA003862	04/20/22 17:50:15	Accident - Injury to person(s)	Camp St / Cassie St	Accident was actually in the Town.
22BA003861	04/20/22 17:33:13	Juvenile Problem	Skyline Dr	Juvenile problem on Skyline Drive.
22BA003860	04/20/22 17:24:47			
22BA003859	04/20/22 17:02:44	Traffic Stop	S Main St	
22BA003858	04/20/22 16:55:35	Traffic Stop	S Main St / Parkside Terr	
22BA003857	04/20/22 16:51:37	Assist - Public	Fourth St	
22BA003856	04/20/22 16:45:20	Assist - Public	Fourth St	
22BA003855	04/20/22 16:24:49	Property Return / Disposal	Fourth St	
22BA003854	04/20/22 15:35:45	Traffic Stop	Washington St	
22BA003853	04/20/22 15:32:11	Juvenile Problem	Green Acres Playground	
22BA003852	04/20/22 15:30:18	Noise	Church St	
22BA003851	04/20/22 15:25:59	Traffic Stop	Washington St	
22BA003850	04/20/22 15:18:52	Supervisory Duties - Case review	Fourth St	Supervisor Duties- Case Review
22BA003849	04/20/22 14:48:36	Juvenile Problem	Jefferson Street	
22BA003848	04/20/22 14:31:05	Accident - Pedestrian/Bike	High Holburn	motor vehicle complaint high holburn street
22BA003847	04/20/22 12:56:50	Assist - Other	Quality Inn	Business assist on S Main Street.
22BA003846	04/20/22 12:43:35	Assist - Public	Fourth St	

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003845	04/20/22 12:13:26	Accident - LSA	Summer St / Maple Ave	4-26-2022 Council Packet motor vehicle complaint maple ave Page 109
22BA003844	04/20/22 12:02:45	Assist - Public	Fourth St	public assist fourth street
22BA003843	04/20/22 11:21:55	Prisoner	Fourth St	
22BA003842	04/20/22 11:17:53	Assist - Agency	Fourth St	
22BA003841	04/20/22 10:46:06	Animal Problem	Pearl St	Animal issue on Pearl Street.
22BA003840	04/20/22 10:37:40	Traffic Stop	N Main St #	Traffic stop for vehicle not inspected on N Main Street.
22BA003839	04/20/22 10:34:02	Suspicious Event	Fourth St	suspicious event fourth street
22BA003838	04/20/22 10:03:29	Assist - Other	Berlin St	assist other berlin street
22BA003837	04/20/22 05:20:00	Traffic Stop	Camp St	
22BA003836	04/20/22 05:02:12	Traffic Stop	Washington St / Dudleys	
22BA003835	04/20/22 04:52:19	Traffic Stop	Washington St / Camp st	
22BA003834	04/19/22 22:08:22	Directed Patrol - Motor Vehicle	Pouliot Ave / Parkside Ter	Directed patrol on Pouliot Ave.
22BA003833	04/19/22 21:55:02	Suspicious Event	Seminary st/ brook st	Violation of Conditions of Release on Brook Street.
22BA003832	04/19/22 21:36:53	Directed Patrol - Motor Vehicle	S Main St	Directed Patrol on South Main Street
22BA003831	04/19/22 21:17:38	Directed Patrol - Motor Vehicle	N Main St	Directed patrol on North Main St.
22BA003830	04/19/22 20:44:14	Roadway Hazard	N Main St	Roadway Hazard on North Main Street.
22BA003829	04/19/22 20:42:25	Animal Problem	Pearl St	Animal Problem on Pearl Street.
22BA003828	04/19/22 19:27:21	Directed Patrol - Motor Vehicle	Merchant St	Directed Patrol on Merchant Street
22BA003827	04/19/22 16:24:30	Disorderly Conduct	Seminary St	disorderly conduct seminary street
22BA003826	04/19/22 14:39:52	Supervisory Duties - Case review	Fourth St	Supervisory Duties- case review
22BA003825	04/19/22 14:38:25	Motor Vehicle Complaint	Highgate Dr	mv complaint highgate drive
22BA003824	04/19/22 14:29:33	TRO/FRO Service	Highgate Dr	TRO Service highgate drive
22BA003823	04/19/22 12:37:17	Suspicious Vehicle	S Main St	Called to a report of 2 people passed out in a vehicle for the past hour on S Main Street.
22BA003822	04/19/22 11:55:44	TRO/FRO Service	Fourth St	Final order served at court
22BA003821	04/19/22 11:25:22	Property - Recovered	Academy St	recovered property academy street
22BA003820	04/19/22 10:53:04	Directed Patrol - Other	Allen St / Bergeron St	directed patrol allen street
22BA003819	04/19/22 10:25:16	Assist - Other	Fourth St	assist other fourth street
22BA003818	04/19/22 08:40:43	Supervisory Duties - Case review	Fourth St	Supervisory Duties- Case Review
22BA003817	04/19/22 08:36:19	Training - Academy	Fourth St	
22BA003816	04/19/22 06:46:00	Noise	Branch St	

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003815	04/18/22 23:24:26	Alarm - Security	Parkside Ter	4-26-2022 Council Packet Security alarm activation on Parkside Terrace.
22BA003814	04/18/22 23:13:21	Traffic Stop	Washington St	Traffic stop on Washington Street.
22BA003813	04/18/22 22:48:11	Traffic Stop	N Main St #	Traffic stop for speed on N Main St
22BA003812	04/18/22 22:32:19	Traffic Stop	Maple Ave	Traffic stop on Maple Avenue
22BA003811	04/18/22 21:59:02	Medical - Overdose	River St	Person with medical issues on River St
22BA003810	04/18/22 21:31:22	Traffic Stop	S Main St	Traffic stop on South Main Street.
22BA003809	04/18/22 20:12:24	Threats/Harassment	Fourth St	Threats and harassment on Fourth St
22BA003808	04/18/22 19:52:17	Traffic Stop	Washington St	Traffic stop on Washington Street
22BA003807	04/18/22 19:07:26	Disturbance	Greenacres	Juvenile problem at Greenacres.
22BA003806	04/18/22 19:04:22	Traffic Stop	Vt Rt 62	
22BA003805	04/18/22 18:46:27	Overdose	Burnham St	Overdose at Capital Candy
22BA003804	04/18/22 18:33:01	Directed Patrol - Motor Vehicle	Merchant St	Directed patrol on Merchant Street.
22BA003803	04/18/22 18:29:33	Traffic Stop	Park St	
22BA003802	04/18/22 18:22:59	Traffic Stop	Prospect St	Traffic stop for speed on Prospect St
22BA003801	04/18/22 18:21:26	Traffic Stop	Cottage St	
22BA003800	04/18/22 18:12:24	Traffic Stop	Prospect St	Traffic stop for speed on Prospect St
22BA003799	04/18/22 18:01:05	Directed Patrol - Motor Vehicle	Prospect St	Directed patrol / Speed Enf. on Prospect St
22BA003798	04/18/22 16:23:15	Assist - Public	Green Acres #	
22BA003797	04/18/22 16:10:21	Assist - Public	Fourth St	public assist fourth street
22BA003796	04/18/22 16:04:58	Evidence Management	Fourth St	Evidence maintenance
22BA003795	04/18/22 15:38:11	Overdose	Bergeron St	overdose bergeron street
22BA003794	04/18/22 15:18:42	Violation of Conditions of Release	Brook St	
22BA003793	04/18/22 15:18:02	Vandalism	Summer St / St Monica Church	vandalism
22BA003792	04/18/22 15:07:34	Property Return / Disposal	Fourth St	property disposal fourth street
22BA003791	04/18/22 13:28:49	Noise	Tremont St	noise tremont street
22BA003790	04/18/22 13:14:33	Assist - Other	Ossola Pl	Agency assist
22BA003789	04/18/22 12:19:50	Transport - Prisoner	Fourth St	transport
22BA003788	04/18/22 12:12:20	Welfare Check	Spaulding Street	welfare check spaulding street
22BA003787	04/18/22 11:54:42	Disturbance	Plain St	disturbance plain street
22BA003786	04/18/22 11:51:11	Suspicious Event	River St	

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003785	04/18/22 11:30:24	Assist - Agency	Fisher Road	4-26-2022 Council Packet assist CVH Page 111
22BA003784	04/18/22 11:28:53	Trespass	Blackwell St	trespass blackwell street
22BA003783	04/18/22 10:58:45	Assist - Public	N Main St	assist
22BA003782	04/18/22 10:56:18	Assist - Agency	N Main St	agency assist north main street
22BA003781	04/18/22 10:36:53	Assist - Agency	N Main St	
22BA003780	04/18/22 10:17:09	Assist - Public	Fourth St	
22BA003779	04/18/22 09:41:45	Assist - Public	Wellington St	
22BA003778	04/18/22 09:19:29	Stolen Vehicle	Academy St	stolen vehicle academy street
22BA003777	04/18/22 09:19:01	Vandalism	S Main St	
22BA003776	04/18/22 08:55:22			
22BA003775	04/18/22 08:24:44	Assist - Agency	Fourth St	agency assist fourth street
22BA003774	04/18/22 07:00:50	Training - Academy	Gregory St	
22BA003773	04/18/22 04:51:57	Assist - Agency	N Main St	
22BA003772	04/18/22 01:20:47			
22BA003771	04/17/22 23:31:20	Traffic Stop	S main st / post office	Traffic stop on South Main Street.
22BA003770	04/17/22 23:30:46	Traffic Stop	Washington St	traffic stop for speed on Washington St
22BA003769	04/17/22 23:20:10	Traffic Stop	N Main St / Blackwell St	Traffic stop for expired reg on N Main St
22BA003768	04/17/22 22:50:17	Traffic Stop	N Main St	Traffic stop on North Main Street
22BA003767	04/17/22 22:39:09	Noise	N Main St	Noise complaint on N Main St
22BA003766	04/17/22 22:27:45	Disturbance	Highgate Dr	Disturbance at Highgate
22BA003765	04/17/22 22:15:54	Assist - Public	Summer St	Public assist on Summer St
22BA003764	04/17/22 22:01:06	Directed Patrol - Motor Vehicle	Allen St	Directed patrol on Allen St
22BA003762	04/17/22 21:41:21	Traffic Stop	Farwell St	Traffic stop on Farwell Street.
22BA003761	04/17/22 21:25:28	Traffic Stop	N Main St	Traffic stop for registration violation. Passenger; Lyndsey Greenslit, found to have active warrant and subsequently cited.
22BA003760	04/17/22 19:24:26	Traffic Stop	Washington St / AJ Sunoco	Traffic stop on Washington Street.
22BA003759	04/17/22 19:17:39	Traffic Stop	Waterman St	Traffic stop on Waterman Street.
22BA003758	04/17/22 19:03:09	Search Warrant	Fourth St	Search Warrant executed at PD
22BA003757	04/17/22 19:02:44	Traffic Stop	Charles St	Traffic stop on Charles Street.
22BA003756	04/17/22 18:54:36	Directed Patrol - Motor Vehicle	Washington Street	Directed patrol on Washington Street.
22BA003755	04/17/22 17:17:45	Suspicious Person	Academy St	

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003754	04/17/22 16:17:40	Littering	High Holburn	4-26-2022 Council Packet littering high holburn street
22BA003753	04/17/22 15:43:11	Property - Found	Fourth St	found property fourth street
22BA003752	04/17/22 14:53:40	Transport - Prisoner	Fourth St	
22BA003751	04/17/22 14:24:00	Intoxication	N Main St / Yipes	intoxication north main street
22BA003750	04/17/22 14:11:15	Disturbance	Plain St	Disturbance on Plain Street
22BA003749	04/17/22 14:06:40	Motor Vehicle Complaint	N Main St	mv complaint north main street
22BA003748	04/17/22 13:55:00	911 Hangup	Berlin St	911 hang up berlin street
22BA003747	04/17/22 11:57:18	911 Hangup	Bergeron St	
22BA003746	04/17/22 11:41:22	Alarm - Security	N Main St	Security Alarm on North Main Street
22BA003745	04/17/22 11:39:55	Animal Problem	washington / Camp	animal problem washington street
22BA003744	04/17/22 11:32:54	Juvenile Problem	West St	Juvenile Problem on West Street
22BA003743	04/17/22 10:11:15	Alarm - Security	N Main St	Security Alarm on North Main Street
22BA003742	04/17/22 09:50:18	Domestic Disturbance	Vine St	
22BA003741	04/17/22 09:29:49	Prisoner - Lodging/Releasing	Fourth St	prisoner release fourth street
22BA003740	04/17/22 09:13:42	Attempt To Locate	S Main St	attempt to locate south main street
22BA003739	04/17/22 09:03:18	Alarm - Security	N Main St	alarm north main street
22BA003738	04/17/22 02:36:05	Intoxication	West St	Intoxicated subject on West St
22BA003737	04/17/22 01:55:47	Intoxication	Elm St / Main St	Welfare check on Elm Street.
22BA003736	04/17/22 01:51:22	Disturbance	Summer St	Disturbance on Summer Street.
22BA003735	04/17/22 00:16:26	Motor Vehicle Complaint	Washington St / AJ	Motor vehicle complaint on Washington Street.
22BA003734	04/17/22 00:06:08	Traffic Stop	Washington St / AJ	Traffic stop on Washington Street.
22BA003733	04/16/22 23:55:07	Traffic Stop	College St / Hill St	Traffic stop on Hill Street.
22BA003732	04/16/22 23:46:18	Traffic Stop	S Main St / Orchard Ter	Traffic stop for defective equipment on S Main St
22BA003731	04/16/22 23:38:02	Traffic Stop	Parkside Ter	Traffic stop for speed on Parkside Terrace
22BA003730	04/16/22 23:25:30	Suspicious Event	Parkside Ter	Suspicious event on Parkside Terr
22BA003729	04/16/22 23:04:32	Assist - Other	Playground 2000	Suspicious vehicle at Playground 2000.
22BA003728	04/16/22 22:46:27	Assist - Agency	Averill St	Agency assist on Averill Street.
22BA003727	04/16/22 22:42:16	Traffic Stop	Prospect St	Traffic stop on Prospect Street.
22BA003726	04/16/22 22:14:52	Noise	Hooker Ave	Noise complaint on Hooker Ave
22BA003725	04/16/22 22:06:32	Motor Vehicle Complaint	Auditorium HI / Seminary St	Motor vehicle complaint at Aud Hill



Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003724	04/16/22 21:07:04	Suspicious Event	Washington St	4-26-2022 Council Packet Suspicious event on Washington Street.
22BA003723	04/16/22 20:59:33	Intoxication	Beckley St	Intoxicated person on Beckley Street.
22BA003722	04/16/22 19:20:50	Assist - Public	Fourth St	Public assist on N Main St
22BA003721	04/16/22 18:53:39	Lewd and Lascivious Conduct	Jefferson St	
22BA003720	04/16/22 18:51:13	Directed Patrol - Motor Vehicle	Washington St	Directed patrol on Washington Street.
22BA003719	04/16/22 18:14:20	Intoxication	Brook St	Intoxicated subject on Brook Street.
22BA003718	04/16/22 17:13:00	Motor Vehicle Complaint	Vt Rt 302	Motor vehicle complaint on 302
22BA003717	04/16/22 15:09:57	Accident - LSA	Highgate Apartments	
22BA003716	04/16/22 14:53:18	Assist - Public	Bolster Ave	
22BA003715	04/16/22 14:24:51	VIN verification	Fourth St	
22BA003714	04/16/22 13:54:02	Juvenile Problem	Green Acres #	juvenile problem allen street
22BA003713	04/16/22 13:22:30	Assist - Other	Quality Inn	assist other south main street
22BA003712	04/16/22 13:00:13	Welfare Check	Fourth St	Welfare Check
22BA003711	04/16/22 12:24:48	Assist - Agency	S Main St	agency assist south main st
22BA003710	04/16/22 12:14:07	Threats/Harassment	Maple Ave	Dispute on Maple Ave
22BA003709	04/16/22 10:03:15	Assist - Public	Quality Inn	Public assist
22BA003708	04/16/22 09:35:55	Motor Vehicle Complaint	N Main St / Seminary St	motor vehicle complaint north seminary street
22BA003707	04/16/22 09:11:56	911 Hangup	N Main St	911 hang up north main street
22BA003706	04/16/22 08:49:30	Assist - Other	Brook St	assist other brook street
22BA003705	04/16/22 07:58:22	Accident - Non Reportable	I 89 N Bound 44/65	
22BA003704	04/16/22 06:00:39	Suspicious Vehicle	Laurel St / Seminary St	Suspicious vehicle on Seminary St.
22BA003703	04/16/22 05:53:31	Trespass	S Main St	trespass south main street
22BA003702	04/16/22 05:18:22	Larceny - from Building	N Main Street	larceny from building north main street
22BA003701	04/16/22 04:55:46	Suspicious Event	High Holborn St	suspicious event high holburn
22BA003700	04/16/22 00:14:07	Violation of Conditions of Release	North Main St / Elm St	Violation of Conditions of Release on North Main Street
22BA003699	04/15/22 23:58:06	Violation of Conditions of Release	Fifth St / Main St	Person in violation of conditions of release on North Main Street.
22BA003698	04/15/22 23:50:35	Traffic Stop	N Main St / Seminary St	Traffic stop on North Main Street.
22BA003697	04/15/22 23:44:31	Traffic Stop	Bromur St	Traffic stop for defective equipment
22BA003696	04/15/22 23:32:25	Suspicious Vehicle	East Parkside	Suspicious Vehicles on Parkside Terrace.
22BA003695	04/15/22 22:16:00	Accident - LSA	Pearl Street	

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003694	04/15/22 21:16:28	Suspicious Person	Hall St	4-26-2022 Council Packet Report of a suspicious person on Hall Street.
22BA003693	04/15/22 20:59:30	Disturbance	Summer st / Jerry's Sports Tavern	Disturbance on Summer Street
22BA003692	04/15/22 20:42:10	Untimely Death	N Main St	Untimely death on North Main Street.
22BA003691	04/15/22 20:38:02	Welfare Check	VT Rt 62 / Barre City Line	Welfare check on VT-62
22BA003690	04/15/22 20:14:00	Assist - Public	Seminary St	Public assist at Seminary
22BA003689	04/15/22 19:52:31	Burglary	Westwood Pkwy	Suspicious Event on Westwood Parkway.
22BA003688	04/15/22 19:51:10	Assist - Agency	Prospect St	Agency assist on Prospect Street.
22BA003687	04/15/22 19:33:47	Larceny - from Building	Jefferson St / Elm St	Larceny from a building on Summer St
22BA003686	04/15/22 19:00:20	Juvenile Problem	Highgate Drive	Juvenile problem on Highgate Drive.
22BA003685	04/15/22 18:37:19	Directed Patrol - Motor Vehicle	Washington Street	Directed patrol on Washington Street.
22BA003684	04/15/22 17:50:24	Alarm - Security	Allen St	Alarm on Allen Street.
22BA003683	04/15/22 17:13:50	Assist - Public	Fourth St	Public assist on Fourth Street.
22BA003682	04/15/22 16:50:14	Assault - Simple	N Main St	Called for a report of possible altercation on N Main Street.
22BA003681	04/15/22 16:47:04	Intoxication	N Main St	
22BA003680	04/15/22 15:31:44	Assist - Other	Fourth St	assist other fourth street
22BA003679	04/15/22 15:08:17	Supervisory Duties - Case review	Fourth St	Supervisory Duties- Case Review
22BA003678	04/15/22 15:02:05	TRO/FRO Service	Fourth St	Request to serve a TRO.
22BA003677	04/15/22 13:49:32	Assist - Public	Fourth St	
22BA003676	04/15/22 12:52:16	Prisoner	Fourth St	
22BA003675	04/15/22 12:46:36	Trespass	N Main St	Trespass North Main Street
22BA003674	04/15/22 12:44:34	Domestic Disturbance	S Main St	Disturbance on South Main Street
22BA003673	04/15/22 11:47:41	Assist - Other	Jefferson St	Citizen assist on Jefferson Street.
22BA003672	04/15/22 11:22:26	Prisoner	Fourth St	
22BA003671	04/15/22 11:21:01	Prisoner	Fourth St	
22BA003670	04/15/22 11:11:22	Assist - Agency	N Main St	Agency Assist on North Main Street
22BA003669	04/15/22 10:30:00	Assist - Other	N Main St	
22BA003668	04/15/22 10:40:00	Search Warrant	Fourth St	
22BA003667	04/15/22 10:16:32	Juvenile Problem	Parkside Ter	Juvenile Problem on Parkside Ter
22BA003666	04/15/22 09:43:27	Trespass	N Main St	Investigated unlawful trespass on N Main Street.
22BA003665	04/15/22 08:35:54	Accident - Property damage only	Maple St / Main st	Investigated 2 car accident on N Main Street

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA003664	04/15/22 08:15:04	Assist - Agency	Maple Ave	4-26-2022 Council Packet Assisted FSU in doing a compliance check on Maple Ave.
22BA003663	04/15/22 07:54:47	Accident - Property damage only	Washington St / Mount St	Accident on Washington Street
22BA003662	04/15/22 07:26:39	Assist - Public	VT Rt 62 / Berlin St	Debris in the roadway on VT RTE 62.
22BA003661	04/15/22 05:45:45	Directed Patrol - Motor Vehicle	Maple Avenue	Directed patrol on Maple Ave.
22BA003660	04/15/22 04:24:07	Suspicious Person	Farwell St	Female on Farwell Street wearing only a coat and crying.
22BA003659	04/15/22 00:24:36	Traffic Stop	N main st / pierre	Traffic stop on North Main Street.
22BA003651	04/15/22 05:18:00	Suspicious Vehicle	Laurel St	

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